

DEEPHAVEN ELEMENTARY SCHOOL PTA BOARD MEETING

MINUTES

Location:	District Service Center, Room 107
Date:	September 8, 2023
Time:	9:00-11:00AM

AGENDA DETAILS (ACTION ITEMS IN RED)

I. PRESIDENT'S UPDATE: SANDY DOSTAL

- Introduction of each team member
- Sandy to offer a quick learning session on "Making Meetings Work"
- Review of overall school year calendar
 - Take away from last year's planning – let's keep some dates TBD and look at availability closer to event
- Detailed review of next 2 months calendar events
 - 9/14/23 PTA Public Meeting: **Sandy will send agenda:** shout out to sponsors and include volunteer requests

II. PRINCIPAL'S UPDATE: BRYAN MCGINLEY

- We've had a positive start to school year and a strong staff culture. We've gotten back to "pre-pandemic" groove
- Our leadership is strong at both the district and school level. Mr. McGinley and Mr. Janson have well-defined roles and our school is running well
- DHE has remaining paraprofessional job openings available

III. TREASURER: AMANDA SUTTER

- **Amanda will create overview of funds for 9/14 PTA meeting** (ins and outs) and also email PTA docs to group

- Curricular choice cards were just purchased (\$8800) as well as Target cards (approx. \$2000) with a per student amount
- Amanda and Sandy to meet for budget overview

IV. SECRETARY: NICOLE UDSETH

- 2023-24 PTA officers need to be updated with state
- Schedule/locations of remaining PTA public meetings
 - Nicole to connect with Unmapped/Basecamp Coffee
- Membership Toolkit safety concern from parent: is the link/class & families' information viewable to the public?
 - An admin for Membership Toolkit will be added (Becca working on this) and we will confirm with Alexis on class lists
 - Facebook group will also be "cleaned up" and admin questions required to join

V. COMMUNICATIONS: TRACY WHITNEY

- WINDS deadline to Tracy Mondays by 12:00 (all)
- WAVES to start up again, send Tracy submissions by 9/13 (all)
- As a group, lets look at our PTA website by 9/13 (all)
- We will consider adding a thank you gift/appreciation for the district support staff that also works with our PTA

VI. SPONSORSHIP: KELLI DEEG

- Donuts for Dudes - Sarah Punch is wondering on a date here and wants the board's opinion – Let's move it to January/February, Kelli will work with Sarah Punch
 - June 6th Dads' Night Out feels too close to graduation – look to move it?
- Pizza Party - do we have a date? Update on where this stands
October 10, 4:30-6:30

- Discuss w/ Mr. McGinley how to navigate the text messages from parents requesting materials for their child(s) teachers: **redirect them to Mr. McGinley**
- Sponsorship - does anyone have a connection for treats (to replace the ice cream cones). Monetary sponsors complete!
- **Kelli to work on "cleaning up" Membership Toolkit**
- **Oct 25 Stratford outreach event?**

VII. VOLUNTEER COORDINATORS: REBECCA ANDERSON & MOLLY LOE

- Volunteer needs to be put into Membership Toolkit by committee leads
- Promote the breakfast/lunch/recess open volunteer roles **(all)**

VIII. TEACHER LIASON: JENN ANDERSON

- **Jenn will reach out to the unfilled classrooms for room parents**
- **Communicate to parents they need to update their students teachers in Membership Toolkit**

IX. DEI: JEN HINZ & BETSY CHIN

- This will be Betsy's last year with board position – the group is looking for someone to learn the role alongside Jen and Betsy this year
- DEI has preset meetings and looking to add committee chairs
- They continue to work with the belonging committee (CARES/Belonging) at school
- DEI parent book club and speakers in process

UPCOMING DATES:

- Sept 11 - Back to School Families Night 5:00-7:00
- Sept 14 - PTA public meeting 7:30-8:30 in the Media Center
- Sept 20 – Moms' Night Out at Maynards

- Oct 4 – bike to school day
- Oct 6 – PTA board meeting 9:00-11:00 (DSC room 107)
- Oct 10 – Fall Pizza Part 4:30-6:30
- Oct 11 – Dads' Night Out at Maynards



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