SCHOOL BOARD MEETING
Minnetonka I.S.D. #276
5621 County Road 101
Minnetonka, Minnesota

www.minnetonkaschools.org

November 2, 2023

The mission of the Minnetonka School District, a community that transcends traditional definitions of excellence and where dreams set sail, is to ensure all students envision and pursue their highest aspirations while serving the greater good, through teaching and learning which

- *Value and nurture each individual,*
- *Inspire in everyone a passion to excel with confidence and hope, and*
- *Instill expectations that stimulate extraordinary achievement in the classroom and in life.*

(All times are approximate)

6:15		Recognitions: Class of 2024 National Merit Semifinalists; Class of 2024 ACT Top Score Earners; 2023-24 Student-Honored Teachers; Class of 2024 National Merit Commended Students; Class of 2024 National College Board Recognition Honorees; 2023 AP Scholars with Distinction; Minnesota Council on Economic Education Teacher of the Year; Minnesota String and Orchestra Teachers Association Master Orchestra Teacher of the Year; and Minnesota Association of School Administrators (MASA) 2023 Richard Green Scholar Award Recipient
7:00	I.	Call of Meeting to Order
	II.	Pledge to the Flag
	III.	Adoption of the Agenda
	IV.	School Report: Groveland
7:15	V.	Community Comments Community Comments is an opportunity for the public to address the School Board on an item included in this agenda in accordance with the guidelines printed on the reverse.
7:20	VI.	Approval of Inclement Weather Procedures
7:30	VII.	Update on Solar Gardens
7:45	VIII.	VANTAGE/MOMENTUM Building – Construction Update

7:55 IX. CONSENT AGENDA

a. Minutes of October 5 Regular Meeting and Closed Session
b. Study Session Summary of October 26, 2023
c. Payment of Bills
d. Recommended Personnel Items
e. Gifts and Donations
f. Electronic Fund Transfers

7:55 X. Board Reports

8:00 XI. Superintendent's Report

8:05 XII. Announcements

8:05 XIII. Adjournment to Closed Session

(to discuss negotiations with the Minnesota Teachers Association as provided by Minn. Stat.13D.03)

GUIDELINES FOR *COMMUNITY COMMENTS*

Welcome to the Minnetonka Schools Board Meeting! In the interest of open communications, the Minnetonka School District wishes to provide an opportunity for the public to address the School Board. That opportunity is provided at every regular School Board meeting during *Community Comments.*

1. Anyone indicating a desire to speak to an item included in the meeting agenda—except for the Consent Agenda and/or information that personally identifies or violates the privacy rights of an individual—during *Community Comments* will be acknowledged by the Board Chair. When called upon to speak, please state your name, address and topic. All remarks shall be addressed to the Board as a whole, not to any specific member(s) or to any person who is not a member of the Board.
2. If there are a number of individuals present to speak on the same topic, please designate a spokesperson who can summarize the issue.
3. Please limit your comments to three minutes. Longer time may be granted at the discretion of the Board Chair. If you have written comments, the Board would like to have a copy, which will help them better understand, investigate and respond to your concern.
4. During *Community Comments* the Board and administration listen to comments. Board members or the Superintendent may ask clarifying questions of you in order to gain a thorough understanding of your concern, suggestion or request. If there is any response or follow-up to your comment or suggestion, you will be contacted via email or phone by a member of the Board or administration in a timely manner.
5. Please be aware that disrespectful comments or comments of a personal nature, directed at an individual either by name or inference, will not be allowed. Personnel concerns should be directed first to a principal or executive director of the department, then to the Executive Director of Human Resources, then to the Superintendent and finally in writing to the Board.

School Board meetings are rebroadcast via a local cable provider.
Please visit the "District/Leadership/School Board" page on our website for a current schedule.

REPORT

School Board
Minnetonka I.S.D. #276
5621 County Road 101
Minnetonka, Minnesota

Board Agenda Item IV.

Title: School Report: Groveland Elementary **Date: November 2, 2023**

EXECUTIVE SUMMARY

Groveland is looking forward to sharing some of the highlights to the year so far as well as the great things we have in store in the future. Some of our areas of focus have been on strengthening belonging through clear communication, strong connections and student-led anti-bullying efforts. We are also changing how we do school by introducing an intervention block to better use our resources and support students.

Submitted by: _____
David Law, Superintendent

APPROVAL

School Board
Minnetonka I.S.D. #276
5621 County Road 101
Minnetonka, Minnesota

Board Agenda Item VI.

Title: Approval of Inclement Weather Procedures **Date: November 2, 2023**

OVERVIEW:

The State of Minnesota allows school districts to provide e-learning days due to inclement weather. This requires districts to adopt a locally developed plan. A school district may have up to five weather-related e-learning days during a school year that can be counted as instructional days in the school calendar.

E-learning Due to Inclement Weather

The District has developed a plan that allows e-learning days to be offered as an option should we have snow or cold days that do not allow students to attend school in person. As required by State Statute, which was updated during the 2023 legislative session, the District has negotiated with the Minnetonka Teachers Association (MTA) and has a tentative agreement on a memorandum of understanding (MOU) for inclement weather.

Plan Overview

The goal for this plan is to provide students with instruction after a minimal number of school interruptions due to winter weather as well as to eliminate the possibility of needing to add additional school days at the end of the current school year calendar due to weather related closures.

The first weather-related closure will be a traditional “snow day” with no instruction for all students.

In the event that there is a second day following the first closure, elementary students will have an additional snow day and secondary students (grades 6-12+) will have an asynchronous instruction day. Teachers will be asked to post asynchronous lessons and materials by 9:00 a.m. on such a day.

If there are additional inclement weather days beyond the first two days, starting with the third day, teachers at all levels will be expected to provide asynchronous or synchronous instruction, which will include staff being available to respond to student or family questions. The format for the instructional model for these days will be determined considering multiple factors including the needs of students, the availability of appropriate technology, and the frequency and duration of inclement weather closures at the discretion of the Superintendent, in consultation with the MTA President.

If e-learning days are utilized families will be notified at least 2 hours prior to the start of the day that students need to follow the e-learning plan.

Information about the e-learning plan for inclement weather will be communicated with staff, families, and students as a part of the annual inclement weather communication.

RECOMMENDATION/FUTURE DIRECTION:

This report is provided for Board approval.

Submitted by: _____
Amy LaDue, Associate Superintendent

Concurrence: _____
David Law, Superintendent

INFORMATION

School Board
Minnetonka I.S.D #276
5621 County Road 101
Minnetonka, Minnesota

Board Agenda Item VII.

Title: Update On Solar Gardens **Date: November 2, 2023**

EXECUTIVE SUMMARY:

Minnetonka Independent School District 276 works continuously to be efficient in its support operations in order to maximize funds that are available for student instruction. One area where the District has undertaken and enacted numerous efficiencies is in the area of energy efficiency.

The Update on Solar Gardens includes a history of energy efficiency initiatives in the District and the activity related to contracting for delivery of solar-generated electricity from utility-scale solar garden installations to the District.

RECOMMENDATION/FUTURE DIRECTION:

This report is presented for the School Board's information.

Submitted by: _____
Paul Bourgeois, Executive Director of Finance & Operations

Concurrence: _____
David Law, Superintendent

INFORMATION

School Board
Minnetonka I.S.D #276
5621 County Road 101
Minnetonka, Minnesota

Board Agenda Item VIII.

Title: VANTAGE MOMENTUM Building - Construction Update **Date: November 2, 2023**

EXECUTIVE SUMMARY:

The VANTAGE MOMENTUM Building has been under construction since June 2022. Construction has taken place during a period of supply chain scarcity issues that has extended the length of the construction period.

Work is advancing steadily and the building should be ready for student use in January 2024.

Photos of the status of construction as of October 31 will be presented.

RECOMMENDATION/FUTURE DIRECTION:

This report is presented for the School Board's information.

Submitted by: _____
Paul Bourgeois, Executive Director of Finance & Operations

Concurrence: _____
David Law, Superintendent

CONSENT

School Board
Minnetonka I.S.D. #276
5621 County Road 101
Minnetonka, Minnesota

Board Agenda Item IX.

Title: Resolution Pertaining to Consent Agenda **Date: November 2, 2023**

OVERVIEW:

The School Board formally adopted the Consent Agenda concept on March 1, 1979. For the Consent Agenda to work efficiently, Board members should call staff prior to the meeting regarding any questions they may have on the following items. If a member wishes to discuss any matter on the Consent Agenda, they should request, at the beginning of the meeting, that the item be placed on the regular agenda (during Agenda Item III: Adoption of the Agenda).

The following are the recommendations included within the Consent Agenda for November 2, 2023:

a. Minutes of October 5 regular meeting and closed session
b. Stud Session Summary of October 26, 2023
c. Payment of Bills
d. Recommended Personnel Items
e. Gifts and Donations
f. Electronic Fund Transfers

RECOMMENDATION/FUTURE DIRECTION:

It is recommended that the School Board approve all recommendations included within the Consent Agenda items.

Submitted by: _____
David Law, Superintendent

CONSENT

School Board
Minnetonka I.S.D. #276
5621 County Road 101
Minnetonka, Minnesota

Board Agenda Item IX. a

Title: Meeting Minutes **Date: November 2, 2023**

OVERVIEW:

The minutes of the proceedings of the Minnetonka School Board's following meetings are attached:

1. October 5 regular meeting
2. October 5 closed session

RECOMMENDATION/FUTURE DIRECTION:

It is recommended that the School Board approve these minutes, as presented.

Submitted by: Carrie Voeltz

Carrie Voeltz, Executive Assistant
to the Superintendent and School Board

MINNETONKA INDEPENDENT SCHOOL DISTRICT #276
District Service Center
5621 County Road 101
Minnetonka, Minnesota

Minutes of October 5, 2023 Regular Board Meeting

The School Board of Minnetonka Independent School District #276 met in regular session at 7:00 p.m. on Thursday, October 5, 2023 in the Community Room at the District Service Center, 5621 County Road 101, Minnetonka, Minnesota. Chairperson Lisa Wagner presided. Other Board members present were: Mark Ambrosen, Katie Becker, Patrick Lee-O'Halloran, Michael Remucal, Meghan Selinger, Chris Vitale and Superintendent David Law, ex officio. The meeting was also livestreamed on the District's YouTube channel.

Chairperson Wagner called the meeting to order and asked that everyone stand and recite the Pledge of Allegiance to the flag.

1. **AGENDA**

   Becker moved, Ambrosen seconded, that the School Board approve the agenda, as presented. Upon vote being taken thereon, the motion carried unanimously.

2. **SCHOOL REPORT FROM DEEPHAVEN**

   Deephaven Principal Bryan McGinley presented to the Board on the start of the school year and highlighted the school's bullying prevention efforts. Teacher Karl Boberg and several former Deephaven students presented on Deephaven's Student Leadership Program. The program has been in existence for over 21 years, and gives all interested students an opportunity to be involved.

3. **COMMUNITY COMMENTS**

   Chairperson Wagner noted that this opportunity for comment was available to community members who wished to address the Board on any item on that night's agenda. No one responded to this invitation to speak.

4. **ENROLLMENT/OPEN ENROLLMENT REPORT**

   Enrollment of students is vital for all school districts in Minnesota, and growing districts have a distinct advantage over declining districts. In accordance with the District's enrollment plan, Minnetonka welcomes openenrolled students to enjoy the benefits of Minnetonka's programs and staff. The success of open enrollment means the District has been able to stabilize enrollment at all neighborhood elementary schools and increase overall revenue to sustain all programs, as well as to support new and innovative signature programs.

As Executive Director of Communications JacQui Getty reported, the District has continued efforts to attract new families to maintain target enrollments at all schools. The District's efforts largely focus on welcoming Kindergarten families, as resident enrollment for early grades remains below the District's capacity. With the addition of the Tonka Online K-12 full online school option, additional capacity for student enrollment across the grades emerged, and the addition of the VANTAGE/MOMENTUM Building will provide more physical space for high school students, as well, which presents an opportunity to enroll more students in grades 9-12, if the Board so chooses. This year, the District accepted open enrollment applications for Kindergarten from 47 different school districts.

5. **ADOPTION OF ANNUAL REPORT**

The District publishes an Annual Report on Student Achievement each October. Minnetonka uses this report as a primary tool to communicate District goals, results and accountability to parents and citizens of the District. Per the direction of the School Board, Minnetonka's Annual Report is far more comprehensive than the report of most districts and includes financial data, reports on Innovation initiatives and student achievement beyond test scores.

Dr. Getty provided an overview of the report, which the Board had reviewed in-depth at the September School Board Study Session. In her presentation, she thanked the entire communications team for each team member's contributions to creating such a robust and comprehensive report. Board member Becker thanked the communications team for its outstanding work. Chairperson Wagner added her thanks and said it is always exciting to see the amazing accomplishments of the students and District each year in the beautifully constructed report.

Becker moved, Vitale seconded, that the Board approve the annual report. Upon vote being taken thereon, the motion carried unanimously. The report will now be mailed to every District parent and resident, distributed to staff and included in welcome packets for new families. It will also be posted as an online interactive publication, with additional multimedia to relay the incredible success stories of our students, staff and District.

6. **POLICY APPROVALS**

District Administration is making recommendations for policy revisions due to recent legislative changes. The following policies were reviewed and discussed by the Board and Administration at the Board's Study Session on September 28. Executive Director of Human Resources Anjie Flowers then presented the following policies to the Board:

#509: Enrollment of Nonresident Students

With regard to this policy, Ms. Flowers noted that the recommended changes were being driven by recent changes in legislation at the state level. Families are now required to complete an open enrollment application for kindergarten, regardless of their open enrollment status for early childhood special education (ECSE). It also shortens the time

period in which a parent must notify a non-resident district of acceptance or decline to within 10 days. There is also a new application, which is shown in the policy language, and a required reporting component to MDE if the District were to limit its open enrollment. Ms. Flowers noted that these are very technical changes that do not impact our processes.

Becker moved, Remucal seconded, that the Board approve Policy #509 as presented. Upon vote being taken thereon, the motion carried unanimously.

#514: Bullying Prohibition

Again, Ms. Flowers noted that these recommended changes were being driven by recent changes in legislation at the state level. The policy now encompasses more specifically all activities taking place on school grounds. It also includes computer networks, electronic technology, and extra-curricular activities. The definition of bullying now applies to sexual exploitation and malicious conduct. The statute also now covers and protects employees. There is also a requirement that the policy be posted throughout district buildings, and principals have been made aware of this requirement.

Remucal moved, Becker seconded, that the Board approve Policy #514 as presented. Upon vote being taken thereon, the motion carried unanimously.

7. APPOINTMENT OF ELECTION JUDGES

Executive Director of Finance and Operations Paul Bourgeois presented this item to the Board. He noted that in accordance with Minnesota Statute MS 205A.10, Subd. 2, for school district elections not held in conjunction with a statewide election, the school board shall appoint election judges in accordance with MS 204B.21, Subd. 2.

Minnesota Statutes provide that any individual who is eligible to vote in Minnesota is eligible to be appointed as an election judge. An election judge must be literate in the English language and trained as an election judge. MS 204B.19.

When a vacancy occurs, the remaining judges shall elect a qualified person from the precinct to fill the vacancy. MS 204B.23. When possible, the judges shall elect individuals who have been trained as election judges pursuant to section MS 204B.25.

Judges appointed for this election are either trained by their appropriate city or will receive training by the Hennepin County online training library.

Lee-O'Halloran moved, Becker seconded, that the Board approve the following motion:

BE IT RESOLVED that the School Board of Minnetonka Independent School District 276 does hereby appoint the following judges and alternates for the November 7, 2023 school board election, and approves a salary of $25.00 per hour for head judges, $20.00 per hour for election judges, $20.00 for training, and $0.65 per mile for judges who pick up supplies and deliver returns:

POLLING PLACE: ***District Service Center***

ELECTION JUDGES:

Co-Head Judge:	*Andrew Aller*	*Chanhassen*
	Eric Christiansen	*Eden Prairie*
Election Judges:	*Sara Leigh (am)*	*Eden Prairie*
	Charles Stewart (am)	*Eden Prairie*
	Doris Pyle (am)	*Chanhassen*
	Nancy Nelson (am)	*Excelsior*
	Patrick Slator (full day)	*Eden Prairie*
	Eapen Chacko (pm)	*Eden Prairie*
	Joyce Johnson (pm)	*Eden Prairie*
	Peg Mitchell (pm)	*Eden Prairie*
	Laura Doten (pm)	*Shorewood*

POLLING PLACE: ***Deephaven City Hall***

ELECTION JUDGES:

Head Judge:	*Nancy Bollweg*	*Eden Prairie*
Election Judges:	*Colleen Schultz (am)*	*Eden Prairie*
	Mary Ahern (am)	*Eden Prairie*
	Wiley Sharp (am)	*Shorewood*
	Sharon Garber (am)	*Deephaven*
	Jessica Loftus (am)	*Deephaven*
	Jodie Metcalf (full day)	*Deephaven*
	Tom Madden (full day)	*Deephaven*
	Judy Kim (pm)	*Deephaven*
	Sarah Linden (pm)	*Deephaven*
	Joshua Lindgren (pm)	*Deephaven*

POLLING PLACE: ***Excelsior Covenant Church***

ELECTION JUDGES:

Head Judge:	*David Rice*	*Tonka Bay*
Election Judges:	*Bill Erickson (am)*	*Shorewood*
	Nick Litfin (am)	*Eden Prairie*
	Sami Brouwer (am)	*Eden Prairie*
	Elizabeth Gherity (am)	*Eden Prairie*
	Elaine Love (am)	*Shorewood*
	Beth Grover (full day)	*Shorewood*
	Beverly Annunziato (full day)	*Eden Prairie*
	Gordon Levak (pm)	*Shorewood*
	Reuben Kelzenberg (pm)	*Chanhassen*

	Rebecca Varone (pm)	*Chanhassen*
	Michael Anderson (pm)	*Eden Prairie*

POLLING PLACE: ***Shorewood Community Center***

ELECTION JUDGES:

Head Judge:	*Laurie Sacchet*	*Shorewood*
Election Judges:	*Marilyn Gagne (am)*	*Shorewood*
	Kathleen Ostrom (am)	*Shorewood*
	Susan Doerr (am)	*Tonka Bay*
	Linda Larson (am)	*Tonka Bay*
	Jane Caris (am)	*Tonka Bay*
	Ralph Ballard (full day)	*Shorewood*
	Daniel Buerman (full day)	*Tonka Bay*
	Phyllis Skinner (pm)	*Shorewood*
	Cheryl Dahl (pm)	*Tonka Bay*
	Molly Grove (pm)	*Tonka Bay*
	Carey Meyer (pm)	*Shorewood*

POLLING PLACE: ***Minnewashta Church***

ELECTION JUDGES:

Head Judge:	*Anne Straka-Lelar*	*Shorewood*
Election Judges:	*Jane Stein (am)*	*Shorewood*
	Dianne Aslesen (am)	*Shorewood*
	Molly Jo Sikorsky (am)	*Deephaven*
	Stacey Volkrot-Mello (am)	*Deephaven*
	Annie Paul (full day)	*Shorewood*
	Kathleen Ring (full day)	*Chanhassen*
	Judith Grant Nybeck (pm)	*Chanhassen*
	Gabrielle Rohde (pm)	*Deephaven*
	Kristina Woodburn (pm)	*Deephaven*
	Patricia Hastreiter (pm)	*Chanhassen*
	Patricia Wolff (7-12)	*Shorewood*

ALTERNATES:

Vicki Dillon
Deborah Lein Bierbaum
Laurie Davis

Upon vote being taken thereon, the following voted in favor: Ambrosen, Becker, Lee-O'Halloran, Selinger, Vitale and Wagner. The following abstained: Remucal; whereupon the motion carried.

8. **APPROVAL OF PROGRAM SPACE FOR MOMENTUM AVIATION STRANDS**

Associate Superintendent Amy LaDue, MHS Principal Jeff Erickson, and Executive Director of Finance and Operations Paul Bourgeois presented this item to the Board. They began by noting that the District began offering MOMENTUM Aviation I and II Strands this fall. A total of 278 students signed up for those strands. Interest in follow-up strands related to piloting and aviation is also very strong, making this – by a factor of seven - the highest in student interest for the first year of any innovative program the District has developed since the initial strands of the VANTAGE program in 2011.

As the District has done with past programs, it is prudent to provide space to be available to house additional student growth in the program. In the process of doing so, it is the aim of the District to provide the facilities and equipment that ensure the MOMENTUM Aviation program is the premier aviation program in Minnesota and the region.

On June 1, 2023, the School Board approved unanimously on a 7-0 vote for the District to begin design work on the installation of a second floor of the MOMENTUM wing and finishing construction within the two floors of the MOMENTUM wing to serve the aviation strands under development. As Mr. Bourgeois explained, at this time, it is necessary to move ahead with getting the plans finalized and out for bidding so that the facilities will be available for use on September 3, 2024.

Timeline for Facilities In Service September 3, 2024

- School Board approval of initial design work of the project: June 1, 2023
- Construction design work: April-November 2023
- School Board final authorization of the project: October 5, 2023
- School Board bond authorization and reimbursement resolution: October 5, 2023
- Construction design work: April-November 2023
- School Board final authorization of the project: October 5, 2023
- School Board bond authorization and reimbursement resolution: October 5, 2023
- Plans sent out to the construction market for bidding: November 11, 2023
- City administrative approval of project: December 2023
- School Board approval of low bid: December 7, 2023
- Construction: January 4, 2024-June 30, 2024
- MOMENTUM wing in service: September 3, 2024

Ms. LaDue, Mr. Erickson and Mr. Bourgeois then presented on the interest and early impact of the program and the opportunities for students going forward. They recommended that the School Board authorize construction of the second floor of the VANTAGE MOMENTUM Building, finish the construction within the two floors, and equip the spaces of the

MOMENTUM Wing of the VANTAGE MOMENTUM Building to provide space for MOMENTUM Aviation Strands for use on September 3, 2024.

Becker moved, Ambrosen seconded, that the Board approve the following motion:

BE IT RESOLVED that the School Board of Minnetonka Independent School District 276 does hereby authorize construction of the second floor, finishing the construction within the two floors, and equipping of the spaces of the MOMENTUM Wing of the VANTAGE MOMENTUM Building to provide space for MOMENTUM Aviation Strands for use on September 3, 2024.

In the discussion that followed, all of the Board members expressed appreciation for the thorough presentation. They called out the innovation, the amazing student opportunities this presents, how it removes barriers for students financially and also offers a pathway for those not seeking a four-year degree. They spoke with excitement about seeing the program come to fruition and watching the video clip shown of students taking their first discovery flight. One Board member asked, in the interest of accountability and to clarify for the public, whether the money spent to finish the second floor of the VANTAGE MOMENTUM Building would be the same if the District were putting another program there, and the answer was yes. The Board asked about additional academic courses and which would be tied to this program, and the answer was science, physics and humanities. There was a question about additional strands in drone flying and in aviation maintenance, and the answer was those are on the horizon and that we'll see where students' interests are. There was a Board question about whether there are opportunities for students to get assistance with finishing their licenses once they graduate, and the answer was yes. Some aviation companies assist with that, helping students to get seat time and to work on their instrument ratings.

Upon vote being taken on the foregoing motion, the motion carried unanimously.

9. AUTHORIZATION TO SELL 2024A COP BONDS FOR MOMENTUM CONSTRUCTION

Mr. Bourgeois presented this item to the Board. He noted that in order for the Minnetonka Aviation Program to have space available for the proposed Pilot Training Program, it is necessary to begin construction of the second floor of the MOMENTUM space at 5735 Highway 101 no later than January 2024 so that the facility can be ready for the start of classes for September 3, 2024. The total all-in estimate for this project is $1,765,000.

Funding for the project will be through the 2024A Certificates of Participation Bonds. The bond design is such that annual payments are scheduled to commence after the 2020D COP Bonds which were used to purchase and prepare the land at 5735 County Road 101 are paid off on July 1, 2028. The estimated interest rate is 6.50%.

Authorization is being requested to sell the 2024A Certificates of Participation Bonds to fund this project for completion by July 31, 2024 so that move-in can occur in August and

the facility is ready for students on September 3, 2024. Mr. Bourgeois recommended that the Board approve the 2024A authorizing resolution as prepared by Dorsey & Whitney.

Ambrosen moved, Selinger seconded, that the Board approve the resolution as presented. Upon vote being taken thereon, the motion carried unanimously.

10. **ACCEPTANCE OF BID FOR PAVING REPLACEMENT FOR FRONT PARKING LOT AT MME**

Mr. Bourgeois presented the next eight items to the Board. For all the bid items this evening, he recommended that the Board accept the low bid. He noted that as part of the rolling Long Term Facility Maintenance 10 Year Plan, paving replacement in the front parking lot of Minnetonka Middle School East has been scheduled for summer 2024.

The budget estimate for the project is $300,000.00. Bids were opened at 11:30 AM on Tuesday, October 3, 2023. Five bids were received for the project as follows:

Bituminous Roadways, Inc.	$130,100.00
Minnesota Paving & Materials	$136,900.00
Park Construction Company	$137,013.00
Northwest Asphalt, Inc.	$146,400.00
Allied Blacktop Company	$157,075.00

Lee-O'Halloran moved, Vitale seconded, that the Board approve the following motion:

BE IT RESOLVED that the School Board of Minnetonka Independent School District 276 does hereby accept the low bid of Bituminous Roadways, Inc, in the amount of $130,100.00 for paving replacement in the front parking lot of Minnetonka Middle School East in summer 2024.

Upon vote being taken thereon, the motion carried unanimously.

11. **ACCEPTANCE OF BID FOR PAVING REPLACEMENT FOR TENNIS COURTS AT MMW**

As part of the rolling Long Term Facility Maintenance 10 Year Plan, paving replacement on the tennis courts of Minnetonka Middle School West has been scheduled for summer 2024.

The budget estimate for the project is $400,000.00. Bids were opened at 11:00 AM on Tuesday, October 3, 2023. Four bids were received for the project as follows:

Park Construction Company	$174,811.00
Bituminous Roadways, Inc.	$224,330.00
Northwest Asphalt, Inc.	$227,400.00
Urban Companies	$340,000.00

Selinger moved, Becker seconded, that the Board approve the following motion:

BE IT RESOLVED that the School Board of Minnetonka Independent School District 276 does hereby accept the low bid of Park Construction Company in the amount of $174,811.00 for paving replacement on the tennis courts of Minnetonka Middle School West in summer 2024.

Upon vote being taken thereon, the motion carried unanimously.

12. **ACCEPTANCE OF BID FOR ROOFING REPLACEMENT AT CLEAR SPRINGS**

As part of the rolling Long Term Facility Maintenance 10 Year Plan, replacement of a large section of the roof at Clear Springs Elementary School has been scheduled for summer 2024.

The budget estimate for the project is $1,000,000. Bids were opened at 1:00 PM on Thursday, September 28, 2023. Eight bids were received for the project as follows:

BL Dalsin Roofing	$ 651,026.00
Palmer West Construction Company, Inc.	$ 675,400.00
McPhillips Brothers Roofing Company	$ 703,400.00
Berwald Roofing Company, Inc.	$ 771,000.00
Central Roofing Company	$ 918,515.00
Rosenquist Construction, Inc.	$ 998,550.00
John A Dalsin & Son, Inc.	$1,077,909.00
Commercial Roofing and Sheet Metal	$1,115,500.00

Becker moved, Lee-O'Halloran seconded, that the Board approve the following motion:

BE IT RESOLVED that the School Board of Minnetonka Independent School District 276 does hereby accept the low bid of BL Dalsin Roofing in the amount of $651,026.00 for replacement of a section of the roof at Clear Springs Elementary School in summer 2024.

Upon vote being taken thereon, the motion carried unanimously.

13. **ACCEPTANCE OF BID FOR ROOFING REPLACEMENT AT MMW**

As part of the rolling Long Term Facility Maintenance 10 Year Plan, replacement of a large section of the roof at Minnetonka Middle School West has been scheduled for summer 2024.

The budget estimate for the project is $1,000,000. Bids were opened at 2:00 PM on Thursday, September 28, 2023. Eight bids were received for the project as follows:

McPhillips Brothers Roofing Company	$ 843,390.00
Berwald Roofing Company, Inc.	$ 990,200.00
BL Dalsin Roofing	$1,023,998.00
Palmer West Construction Company, Inc.	$1,148,700.00
Central Roofing Company	$1,395,088.00

Rosenquist Construction, Inc.	$1,397,000.00
John A Dalsin & Son, Inc.	$1,630,727.00
Commercial Roofing and Sheet Metal	$2,366,800.00

Selinger moved, Vitale seconded, that the Board approve the following motion:

BE IT RESOLVED that the School Board of Minnetonka Independent School District 276 does hereby accept the low bid of McPhillips Brothers Roofing Company in the amount of $843,390.00 for replacement of a section of the roof at Minnetonka Middle School West in summer 2024.

Upon vote being taken thereon, the motion carried unanimously.

14. **ACCEPTANCE OF BID FOR UNIT VENTILATOR REPLACEMENT AT MMW**

As part of the rolling Long Term Facility Maintenance 10 Year Plan, replacement of unit ventilators in twelve rooms of the west wing of Minnetonka Middle School West has been scheduled for summer 2024.

The budget estimate for the project is $775,000. Bids were opened at 2:00 PM on Tuesday, September 26, 2023. Four (4) bids were received for the project as follows:

Burnn Boiler & Mechanical, Inc.	$682,000.00
Morcon Construction Company, Inc.	$713,000.00
CM Construction Company, Inc.	$716,800.00
Parkos Construction Company, Inc.	$803,800.00

Becker moved, Vitale seconded, that the Board approve the following motion:

BE IT RESOLVED that the School Board of Minnetonka Independent School District 276 does hereby accept the low bid of Burnn Boiler & Mechanical, Inc., in the amount of $682,000.00 for replacement of unit ventilators at Minnetonka Middle School West in summer 2024.

Upon vote being taken thereon, the motion carried unanimously.

15. **ACCEPTANCE OF BID FOR UNIT VENTILATOR REPLACEMENT AT MME**

As part of the rolling Long Term Facility Maintenance 10 Year Plan, replacement of unit ventilators in nine rooms of the west wing of Minnetonka Middle School East has been scheduled for summer 2024.

The budget estimate for the project is $588,000. Bids were opened at 1:00 PM on Tuesday, September 26, 2023. Three (3) bids were received for the project as follows:

Burnn Boiler & Mechanical, Inc.	$523,000.00

CM Construction Company, Inc.	$561,800.00
Morcon Construction Company, Inc.	$562,000.00

Becker moved, Ambrosen seconded, that the Board approve the following motion:

BE IT RESOLVED that the School Board of Minnetonka Independent School District 276 does hereby accept the low bid of Burnn Boiler & Mechanical, Inc., in the amount of $523,000.00 for replacement of unit ventilators at Minnetonka Middle School East in summer 2024.

Upon vote being taken thereon, the motion carried unanimously.

16. **ACCEPTANCE OF BID FOR UNIT VENTILATOR AND WINDOW REPLACEMENT AT MINNEWASHTA**

As part of the rolling Long Term Facility Maintenance 10 Year Plan, replacement of unit ventilators in twelve rooms and exterior windows in 10 rooms in the west wing of Minnewashta Elementary School has been scheduled for summer 2024.

The budget estimate for the project is $1,293,600.00. Bids were opened at 3:00 PM on Thursday, September 28, 2023. Four (4) bids were received for the project as follows:

CM Construction Company, Inc.	$1,115,800.00
Versacon, Inc.	$1,150,000.00
Parkos Construction Company	$1,165,800.00
Morcon Construction Company, Inc.	$1,187,000.00

Mr. Bourgeois recommended that the School Board accept the low bid of CM Construction Company, Inc., in the amount of $1,115,800.00 for replacement of unit ventilators and exterior windows at Minnewashta Elementary School in summer 2024.

Becker moved, Remucal seconded, that the Board approve the following motion:

BE IT RESOLVED that the School Board of Minnetonka Independent School District 276 does hereby accept the low bid of CM Construction Company, Inc., in the amount of $1,115,800.00 for replacement of unit ventilators and exterior windows at Minnewashta Elementary School in summer 2024.

Upon vote being taken thereon, the motion carried unanimously.

17. **ACCEPTANCE OF BID FOR FOR UNIT VENTILATOR REPLACEMENT AT SCENIC HEIGHTS**

As part of the rolling Long Term Facility Maintenance 10 Year Plan, replacement of unit ventilators in fourteen rooms of the south wing of Scenic Heights Elementary School has been scheduled for summer 2024.

The budget estimate for the project is $820,000.00. Bids were opened at 2:00 PM on Tuesday, October 3, 2023. Five bids were received for the project as follows:

Burnn Boiler and Mechanical, Inc.	$716,000.00
CM Construction Co.	$787,800.00
Morcon Construction Co, Inc.	$814,000.00
Brennan Companies	$822,000.00
Versacon, Inc.	$875,500.00

Vitale moved, Becker seconded, that the Board approve the following motion:

BE IT RESOLVED that the School Board of Minnetonka Independent School District 276 does hereby accept the low bid of Burnn Boiler and Mechanical, Inc., in the amount of $716,000.00 for replacement of unit ventilators at Scenic Heights Elementary School in summer 2024.

Upon vote being taken thereon, the motion carried unanimously.

18. **CONSENT AGENDA**

Vitale moved, Ambrosen seconded, that the School Board approve the recommendations included within the following Consent Agenda items:

- Minutes of September 7 Regular Meeting and September 28 Special Meeting
- Payment of Bills – in the sum of $13,491,713.92.
- Recommended Personnel Items
- Gifts and Donations for September 2023: $37.50 from the Blackbaud Giving Fund to be placed in the MME Principal Discretionary Fund. $19.80 from the Blackbaud Giving Fund to be placed in the MMW Principal Discretionary Fund. $1,500.00 from CVS Health to be placed in the MHS Robotics Team Fund. $1,500.00 from the Minnetonka Public Schools Foundation to be placed in the Minnetonka Schools Parenting with a Purpose Speaker Series Fund. $33.32 from FrontStream to be placed in the Groveland Elementary School Principal Discretionary Fund. $15,000.00 from the Excelsior Elementary PTO to be placed in the Excelsior Elementary PTO Staff Allocation Fund. $2,597.83 from the Clear Springs Elementary PTO to be placed in the Clear Springs Elementary Student Magazine Fund. $49.77 from Mik Mart Ice Cream, LLC to be placed in the Minnewashta Elementary Dayton Trust Fund. A violin from Gwendolyn Stangel to be donated to the Minnetonka Schools Orchestra Department. $1,500.00 from the Minnetonka Public Schools Foundation, $1,000.00 from Youngstedt's, Inc., and $1,000.00 from Village Animal Hospital; all to be placed in the Minnetonka Schools Theatre Fund. $350.00 from the Deephaven Elementary PTA to be placed in the Deephaven Elementary Playground Fund. $8,855.00 from the Deephaven Elementary PTA to be placed in the Deephaven Elementary Teacher Curricular Choice Fund. Total Gifts and Donations thus far for 2023-24: $263,572.55.
- Electronic Fund Transfers

Upon vote being taken on the foregoing Consent Agenda items, the motion carried unanimously.

19. **BOARD REPORTS**

Board member Becker noted that she had recently attended the Community Education Advisory Council meeting where they discussed Tour de Tonka's successes and improvements, routes, signage, evites, rest stops and finish line. She noted that it was a good brainstorming session. She also said the MCE Hall of Fame nominations will come out December 11 where people can nominate business partners, staff and volunteers to be recognized. She also said MCE just earned a big award for its Hall of Fame program.

20. **SUPERINTENDENT'S REPORT**

Superintendent Law thanked Nutrition Services staff, principals and support staff at all buildings for effectively rolling out the new free breakfast program. He also noted that Associate Superintendent Amy LaDue would be receiving the 2023 Richard Green Scholar Award from the Minnesota Association of School Administrators (MASA) at its annual conference next week.

21. **ANNOUNCEMENTS**

None.

22. **ADJOURNMENT**

Selinger moved, Becker seconded, adjournment to closed session at 8:55 pm. Upon vote being taken thereon, the motion carried unanimously.

Katie M. Becker

Katie Becker, Clerk

MINNETONKA INDEPENDENT SCHOOL DISTRICT #276
Service Center
5621 County Road 101
Minnetonka, Minnesota

Minutes of October 5, 2023 Closed Session

The School Board of Minnetonka Independent School District #276 met in closed session at 9:02 p.m. on Thursday, October 5 in the Community Room at the District Service Center, 5621 County Road 101, Minnetonka, Minnesota. Chairperson Lisa Wagner presided. Other Board members present were: Mark Ambrosen, Katie Becker, Patrick Lee-O'Halloran, Mike Remucal, Meghan Selinger, Chris Vitale and Superintendent David Law, ex officio.

Also present in the room were Associate Superintendent Amy LaDue, Executive Director of Human Resources Anjie Flowers and Executive Director of Finance and Operations Paul Bourgeois.

Chairperson Wagner called the meeting to order and announced that in accordance with Minnesota Statutes 13D.03, the meeting would be closed to the public in order to discuss the status of negotiations with the MTA. Chairperson Wagner said in keeping with District Policy #205: Open and Closed Meetings, the proceedings would be recorded.

At 9:16 p.m., Becker moved, Vitale seconded, that the School Board adjourn the closed session. Upon vote being taken thereon, the motion carried unanimously.

Katie M. Becker

Katie Becker, Clerk

CONSENT

School Board
Minnetonka I.S.D. #276
5621 County Road 101
Minnetonka, Minnesota

Board Agenda Item IX. b

Title: Study Session Summary **Date: November 2, 2023**

OVERVIEW:

The summary of the proceedings of the Minnetonka School Board's October 26 study session is attached.

RECOMMENDATION/FUTURE DIRECTION:

It is recommended that the School Board approve this summary as presented.

Submitted by: Carrie Voeltz
Carrie Voeltz, Executive Assistant
to the Superintendent and School Board

MINNETONKA INDEPENDENT SCHOOL DISTRICT #276
District Service Center
5621 County Road 101
Minnetonka, Minnesota

Summary of October 26, 2023 Study Session

The School Board of Minnetonka Independent School District #276 met in study session at 6:00 p.m. on Thursday, October 26, 2023 in the Community Room at the District Service Center, 5621 County Road 101, Minnetonka, Minnesota. Chairperson Lisa Wagner presided. Other Board members present were Mark Ambrosen, Katie Becker, Patrick Lee-O'Halloran, Michael Remucal, Meghan Selinger, Chris Vitale and Superintendent David Law, ex officio.

CITIZEN INPUT

Chairperson Wagner extended an invitation to members of the audience who wished to address the Board on any topic. No one responded to this invitation to speak.

REPORT ON NWEA RESULTS

Associate Superintendent for Instruction Amy LaDue led the discussion. She gave the following background information on the NWEA testing:

NWEA is an adaptive test that measures what students are ready to learn in the areas of Math and Reading. This is the sixteenth year of district-wide implementation. Key summary points:

- According to Math non-cohort data, students surpassed average RIT performance on 4 out of 17 tested areas compared to 5 out of 17 last year
- With an average RIT score of 185.6 (down from 187.0), Minnetonka Fifth Grade LEP students are performing on a beginning of the year Third Grade level compared to the national average of all students in Reading
- In 11 out of 18 areas for comparison, Open Enrolled students outperformed their Resident counterparts on the Fall 2023 NWEA Test compared to 11 out of 18 areas last year
- There were significant increases in Math and Reading among Chinese Immersion Fifth Graders, increasing by an average RIT score of 5.6 points in Math and 3.0 RIT points in Reading
- According to Math non-cohort data, students surpassed their same grade counterparts from the Fall of 2022 in 16 of 27, which is the same compared to a year ago

- The longer students are in Minnetonka Schools the more likely they are to make more than a year's worth of growth in one year. The acceleration becomes evident in Third and Fourth Grade and then accelerates after Fourth Grade

- More students are reaching the upper limits of the NWEA Test by middle school more than ever before ("Beyond Twelfth Grade"). The average Seventh Grader is performing at or beyond the Twelfth Grade level in Math and Reading

The NWEA assessments were completed in September and October with schools conducting grade level meetings and data discussions to review the data. Teachers use this information to guide instruction and set goals for the school year. This report focuses on Fall performance in the areas of Reading and Math and will discuss RIT performance which is the scale that NWEA uses to show growth. Regardless of the grade level, a student with a RIT score of 200 is ready to learn a specific set of skills; this makes NWEA very useful for instruction.

This is the tenth year that Grades 2-5 and middle school students took the NWEA MAP Reading Common Core State Standards (CCSS) Assessment. NWEA changed to the common core assessment due to Minnesota Department of Education's shift to the MCA III Reading. The MCA III Reading is aligned to the Common Core State Standards. Throughout this report, there are data indicating increases among certain grade level average RIT scores compared to the Fall of 2022, indicating a rebound from decreasing RIT scores due to the COVID pandemic that has impacted school districts since March of 2020. This is important to understand as there is clear evidence that the students return to school in a typical learning environment has positively impacted student performance.

The 2020 norms were created with student data from 2016-2019. Students testing this Fall will have percentiles that are compared to students from a norming group who tested under typical conditions during the latest NWEA norms study. It is predictable that students testing this Fall will have lower than typical percentiles, because current student performance during the COVID pandemic does not compare in the same manner as student performance has compared in the past.

Dr. LaDue also shared the following statistical information:

Gr	Subject	2016	2017	2018	2019	New Norms 2020	2021	2022	2023	Mean Performance Compared to the Nation
K	Math	151	149	148	148	153	152	150	150	Mid-Year K
K	Read	148	148	148	147	148	146	145	*144*	Mid-Year K
1	Math	171	172	169	172	169	172	171	*169*	Mid-Year Gr 1
1	Read	167	167	167	168	165	165	164	*163*	Mid-Year Gr 1
2	Math	187	187	187	186	186	187	188	*186*	*Mid-Year Gr 2*
2	Read	182	181	181	180	180	182	180	*178*	Mid-Year Gr 2
3	Math	203	202	202	201	199	200	200	201	Beginning Gr 4
3	Read	198	196	196	195	195	196	194	194	Mid-Year 3
4	Math	214	214	214	214	209	211	212	212	Mid-Year Gr 5
4	Read	209	209	209	208	206	207	207	207	Mid-Year Gr 5
5	Math	227	225	226	225	221	222	222	224	Mid-Year Gr 7
5	Read	218	216	217	216	214	215	215	215	Beginning Gr 7
6	Math	235	234	232	231	229	230	230	231	Mid-Year Gr 10
6	Read	224	224	222	222	222	221	221	221	Beginning Gr 10
7	Math	241	242	242	241	237	235	237	238	Beyond Gr 12
7	Read	228	229	228	227	227	225	226	225	Beyond Gr 12
8	Math	247	249	251	250	244	240	242	243	Beyond Gr 12

In Fall of 2023, Minnetonka students matched or out-performed students from the Fall of 2022 in 4 out of 18 areas compared to 11 of 18 a year ago and 11 of 18 in 2021

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	Mathematics				Reading			
	Student Count	Fall 2021 Mean RIT	Fall 2022 Mean RIT	Fall 2023 Mean RIT	Student Count	Fall 2021 Mean RIT	Fall 2022 Mean RIT	Fall 2023 Mean RIT
Grade K		Math Primary Grades				Rdg Primary Grades		
English	396	149.8	148.0	*147.6*	395	144.9	142.9	143.0
Chinese Immersion	99	157.0	154.3	*153.5*	99	150.3	149.9	*149.7*
Spanish Immersion	33	153.5	150.4	**152.3**	*	*	*	*
Grade 1			Primary Grades			Rdg Primary Grades		
English	3	1		*167.7*	369	165.3	163.1	*162.5*
Chinese Immersion				*174.0*	117	164.6	167.6	*163.7*
Spanish Immersion				*168.7*	*	*	*	*
Grade 2						2-5 Common Core		
English					410	182.6	181.1	*177.8*
Chinese Immersion				2.7	100	175.7	176.8	**176.9**
Spanish Immersion				*187.1*	*	*	*	*
Grade 3						2-5 Common Core		
English					417	196.8	196.2	*194.9*
Chinese Immersion				**206.3**	107	196.9	193.5	**194.5**
Spanish Immersion				**201.3**	301	193.1	192.2	**193.3**
Grade 4			5			2-5 Common Core		
English	4	2	210.	*210.6*	455	205.3	206.5	**206.5**
Chinese Immersion	10	214	221.0	*219.1*	104	208.2	210.1	*205.7*
Spanish Immersion	29	211.3	211.1	**211.7**	290	208.2	206.2	**207.2**
Grade 5			2-5 MN 2007			2-5 Common Core		
English	485	220.6	220.6	**222.3**	485	214.1	213.7	**213.6**
Chinese Immersion	107	230.8	228.4	**236.0**	107	215.7	216.1	**219.1**
Spanish Immersion	297	221.5	223.1	*221.7*	297	215.5	216.7	*215.1*

Math: Improved in 7 of 17 areas
Reading: Improved in 7 of 15 areas

3

By 7th Grade, students are reaching beyond 12th grade level in Math and Reading

All middle school cohorts met fall-to-fall growth targets

	Mathematics				Reading			
	Student Count	Fall 2021 Mean RIT	Fall 2022 Mean RIT	Fall 2023 Mean RIT	Student Count	Fall 2021 Mean RIT	Fall 2022 Mean RIT	Fall 2023 Mean RIT
Grade 6		6 + Math					Reading CCSS	
English	463	226.9	228.7	228.[illegible]			[illegible]0	219.5
Chinese Immersion	93	235.5	237.6	23[illegible]				224.2
Spanish Immersion	277	231.7	230.6	23[illegible]				223.0
Grade 7		6 + Math					[illegible]ng CCSS	
English	525	232.8	234.0	236.3			224.5	223.6
Chinese Immersion	90	242.7	243.8	244.4	90	226.9	226.9	225.2
Spanish Immersion	252	237.9	238.4	238.9	253	227.4	227.0	226.4
Grade 8		6 + Math				6 + Reading CCSS		
English	536	238.5	238.8	240.1	285	226.1	212.6	222.0
Chinese Immersion	95	245.9	249.8	250.9	63	•	•	229.7
Spanish Immersion	270	242.7	245.0	245.8	136	•	•	229.7

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	Mathematics						Reading					
	Tonka Online Mean RIT		In-Person Mean RIT		Overall Mean RIT		Tonka Online Mean RIT		In-Person Mean RIT		Overall Mean RIT	
Grade Level	**N**	**RIT**	**N**	**RIT**	**N**	**RIT**	**N**	**RIT**	**N**	**RIT**	**N**	**RIT**
K	-	-	830	150.2	830	150.2	-	-	494	144.4	494	144.4
1	4	180.8	814	169.0	818	169.0	5	181.8	485	162.6	490	162.8
2	6	193.0	803	186.3	809	186.4	6	179.8	507	177.7	513	177.7
3	8	197.1	819	201.4	827	201.3	8	203.1	817	194.2	825	194.3
4	5	217.2	850	212.0	855	212.0	5	214.8	844	206.6	849	206.6
5	9	215.8	880	223.9	889	223.8	9	213.8	880	214.8	889	214.8
6	11	228.2	822	230.6	833	230.5	10	223.7	823	221.1	833	221.2
7	8	233.3	859	237.9	867	237.9	9	225.8	857	224.6	866	224.6
8	15	232.2	886	243.1	901	242.9	-	-	484	225.2	484	225.2

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	Mathematics				Reading			
	Student Count	Fall 2021 Mean RIT	Fall 2022 Mean RIT	Fall 2023 Mean RIT	Student Count	Fall 2021 Mean RIT	Fall 2022 Mean RIT	Fall 2023 Mean RIT
Grade K		Math Primary Grades				Rdg Primary Grades		
Open Enrolled	307	152.4	150.2	*149.0*	189	147.4	145.2	*143.7*
Resident	523	151.8	149.5	**150.9**	305	145.1	144.5	**144.7**
Grade 1		Math Primary Grades				Rdg Primary Grades		
Open Enrolled	308	173.0	170.6	*169.2*	193	166.8	164.8	*163.2*
Resident	510	171.5	170.8	*168.9*	297	164.2	163.8	*162.6*
Grade 2		2-5 MN 2007				2-5 Common Core		
Open Enrolled	307	187.9	189.2	*187.3*	204	180.8	182.3	*178.5*
Resident	502	186.4	187.0	*185.9*	309	181.9	178.9	*177.2*
Grade 3		2-5 MN 2007				2-5 Common Core		
Open Enrolled	329	200.9	200.8	**201.6**	328	196.8	194.6	*194.6*
Resident	498	200.0	19.9	**201.1**	497	194.8	194.3	*194.0*
Grade 4		2-5 MN 2007				2-5 Common Core		
Open Enrolled	318	211.6	212.5	**213.2**	315	206.8	207.1	**207.2**
Resident	537	210.7	211.9	*211.3*	534	206.6	206.7	*206.3*
Grade 5		2-5 MN 2007				2-5 Common Core		
Open Enrolled	347	223.1	223.0	**223.6**	347	215.2	215.7	*215.1*
Resident	542	221.5	222.0	**223.9**	542	214.5	214.7	*214.6*
Grade 6		6 + Math				6 + Reading CCSS		
Open Enrolled	324	228.9	230.5	**230.9**	323	220.5	220.8	**221.3**
Resident	509	229.8	230.1	**230.3**	210	220.8	220.8	**221.1**
Grade 7		6 + Math				6 + Reading CCSS		
Open Enrolled	344	235.6	236.2	**237.9**	345	225.1	225.4	*224.5*
Resident	523	235.2	236.7	**237.9**	521	225.0	225.6	*224.7*
Grade 8		6 + Math				6 + Reading CCSS		
Open Enrolled	337	239.7	241.4	**242.7**	183	227.3	212.6	**225.2**
Resident	564	240.5	241.9	**243.0**	301	227.4	213.0	**225.2**

Open-Enrolled and Resident students continue to perform similarly at each grade level

6

NWEA Limited English Proficient

- At a national level, beginning of the year Fifth Graders reach an average RIT score of **204.5** in Reading
- With an average RIT score of **185.6 (down from 187.0)**, Minnetonka Fifth Grade LEP students are performing on a beginning of the year Third Grade level compared to the national average of all students in Reading
- Fourth Graders (**194.5 RIT score**) performing as middle of year Third Grader
- LEP teachers could refer to NWEA's Learning Continuum and Student Profile as a means to support personalized learning needs of students on their caseload

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NWEA Special Education

READING

- Fourth Graders decreased the past two fall testing sessions compared to same grade counterparts
- Grade 5 experienced a decrease from **201.5 RIT points** to **201.3 RIT points**
- By Fifth Grade, Special Education students are reaching the *Middle of Fourth Grade* level in Reading

MATH

- Out-performed last year's counterparts in Math in **3** of **5** areas: Grades 5, 7 and 8
- By Fifth Grade, Special Education students are reaching the *Beginning of Fifth Grade* level in Math

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African American students surpassed same grade counterparts in 3 of 9 areas; Hispanic students surpassed in 4 of 9 areas

Math

	2022 Asian	2023 Asian	2022 African American	2023 African American	2022 Hispanic	2023 Hispanic	2022 Caucasian	2023 Caucasian
KG	157.7	151.5	147.5	142.8	146.6	145.6	149.4	150.6
1	177.3	180.0	162.6	160.4	167.1	164.9	170.9	168.6
2	197.0	191.7	181.8	177.2	183.9	180.7	187.4	186.8
3	209.0	212.6	188.5	188.7	199.1	197.2	199.8	201.0
4	220.6	221.7	206.0	191.1	206.9	209.2	211.9	211.8
5	233.4	234.4	203.1	214.4	218.5	215.4	222.3	223.7
6	239.7	241.5	216.6	210.9	220.6	228.3	230.1	230.5
7	250.1	247.7	223.3	221.6	225.6	227.3	236.2	237.9
8	252.9	257.0	221.9	226.7	234.4	234.6	242.3	242.6

African American students surpassed same grade counterparts in 5 of 9 areas; Hispanic students surpassed in 4 of 9 areas

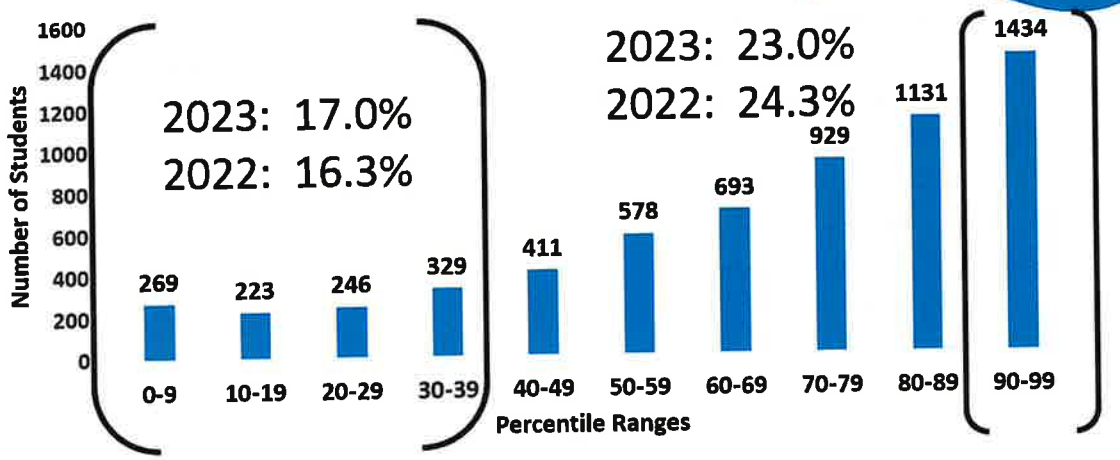
Reading

	2022 Asian	2023 Asian	2022 African American	2023 African American	2022 Hispanic	2023 Hispanic	2022 Caucasian	2023 Caucasian
KG	151.3	147.1	139.8	141.0	140.8	139.6	144.3	144.3
1	168.1	169.5	156.8	154.3	161.1	156.3	164.5	162.6
2	188.5	181.7	177.3	173.6	187.1	164.7	179.2	178.1
3	203.1	201.2	185.2	187.0	193.5	192.1	193.9	194.1
4	212.3	212.4	203.0	188.6	201.8	207.6	206.8	206.5
5	221.0	221.0	200.6	205.6	211.6	206.7	215.2	215.1
6	223.9	225.4	212.2	204.1	213.2	219.2	221.2	221.6
7	231.9	230.1	214.3	216.0	218.4	220.0	225.7	224.6
8	221.8	233.9	205.2	209.9	211.6	217.9	213.2	226.4

9

NWEA Reading Decile Distribution

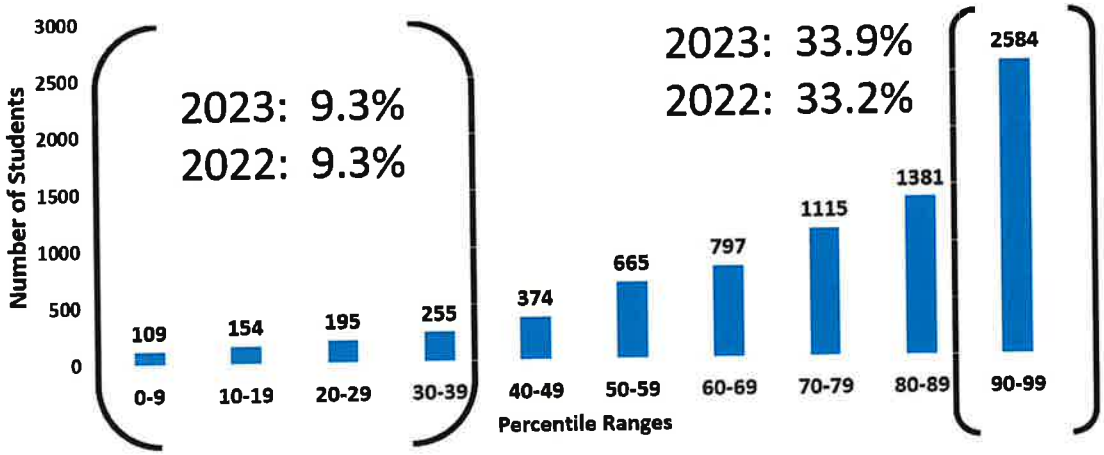
In 2023, 41.1% reached upper levels of scale (80-99%ile) compared to 43% in 2021 and 43% last year



10

NWEA Math Decile Distribution

In 2023, 52.0% reached upper levels of scale (80-99%ile) compared to 51.3% in 2022



11

NWEA Elementary and Middle School Math Results

Elementary School

Strengths

- K-1: Geometry and Measurement
- 2-5: Geometry and Measurement

Areas for Growth

- K-1: Algebra
- 2-5: Number and Operations

Middle School

Strengths

- Algebra, Stats, and Number Sense

Areas for Growth

- Geometry and Measurement

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NWEA Elementary and Middle School Reading Results

Elementary School

Strengths

- K-1: Vocabulary
- 2-5: Foundational Skills & Vocab

Areas for Growth

- K-1: Language and Writing and Foundational Skills
- 2-5: Informational Text

Middle School

Strengths

- Foundational Skills and Vocabulary and Info Text

Areas for Growth

- Literature

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RECOMMENDATIONS

PREVIOUS FALL SCORES COMPARED TO CURRENT FALL SCORES

The NWEA Fall results are a snapshot in time of student performance, and the results should be used in conjunction with other formative assessments to make instructional decisions. Elementary and middle school staff used Oral Reading Fluency Assessments and Benchmarking Assessments to triangulate data to ensure ample data is used to help drive instruction. Utilizing the *Learning Continuum* (analysis software) information developed by NWEA, teachers will have tools to help them differentiate for their students. Also, teachers have access to the eduCLIMBER early warning system and data warehouse to help provide deeper analysis of student performance and provide a predictor for MCA Reading and Math Test performance in the Spring. This will enable teachers to participate in differentiated professional development at their own pace or with their grade level teams. As shared previously in this report, there is ample evidence that scores have rebounded this Fall, and in many areas, student performances are like previous years.

LIMITED ENGLISH PROFICIENCY (LEP) STUDENT GROWTH COMPARED WITH ENGLISH STUDENTS

With an average RIT score of **185.6** (**down from 187.0**), Minnetonka Fifth Grade LEP students are performing on a beginning of the year Third Grade level compared to the national average of all students in Reading. By Sixth Grade, with an average RIT score of **190.4**, Minnetonka LEP students are performing as a middle of the year Third Grader in Reading as well, although it is important to note that there were only **12** LEP students tested in Reading in Grade 6 and 17 in Grade 5.

SPECIAL EDUCATION

When reviewing the data for Special Education, it is important to note the lower number of students within this population. In addition, it is also important to study the growth students are making within cohorts. We measure cohort growth with the non-special education population compared to the special education population to monitor gaps in each of their growth from one year to the next. It is a goal for students in Special Education to grow at the same rate or better than students not receiving Special Education services to close the achievement gap.

First, Special Education students out-performed last year's counterparts in Math in **3** of **5** areas: Grades 5, 7, and 8. In Reading, Special Education students surpassed their same grade counterparts in Grade 7. Again, due to the lower number of students it is difficult to conclude if increases and decreases are statistically significant, however, there were no decreases that could be considered statistically significant for the second year in a row. By Fifth Grade, Special Education students are reaching the *Middle of Fourth Grade* level in Reading, and the *Middle of Fifth Grade* level in Math. By Fifth Grade, Special Education students are performing at or above grade level compared to all students in Math and a half year behind all students nationally in Reading.

DISTRICT PERFORMANCE COMPARED TO NATION

Minnetonka students surpassed national expectations in Math and Reading, and the Fall performance should be a positive sign for students and staff. However, there is still work to be done this year to help students make expected gains by the Spring. With the improvements made to the academic program prior to this Fall and continued improvements throughout the year, accompanied by consistent instructional delivery, Fall to Spring growth should be positively impacted.
By the time students reach Fifth Grade, Minnetonka growth accelerates. Students are reaching performance levels that are several years beyond their current grade level. By the Spring, it is likely that the average Fifth Grader is predicted to perform at or Beyond the Twelfth Grade level in Math and Reading.

IMMERSION

When students reach the Fourth and Fifth Grades, the performance gaps between English and Immersion that may have existed earlier disappear for both Reading and Math. There is a District Immersion Team in place that is focusing on this topic. The team is composed of Elementary and Middle School Teachers, Principals, and Teaching and Learning Staff.

Overall, there were significant increases in Math and Reading among Chinese Immersion Fifth Graders, increasing by an average RIT score of **5.6 points** in Math and **3.0 RIT points** in Reading.

Minnetonka students surpassed national expectations in Math and Reading, and the Fall performance should be a positive sign for students and staff. However, there is still work to be done this year to help students make expected gains by the Spring and to continue to address unfinished or uneven learning created by the COVID pandemic. With the improvements made to the elementary Math assessments to start the year last year and continued improvements throughout the year, accompanied by consistent instructional delivery, Fall to Spring growth should continue to trend upward.

ADVANCED LEARNING/NAVIGATOR PROGRAMS

Since most students are performing within the 90th-99th percentile, there are many students who are not identified as Advanced Learning but have some similar needs. The Learning Continuum is a tool from NWEA that can help identify what students are ready to learn if they are far above grade level. When students have exceeded the limits of the test other measures there is a plan in place to examine other assessment options. The Advanced Learning Program leadership and staff will look closely at any negative-trend data and will continue their work that was begun with the curriculum review where achievement gaps were addressed.

Lastly, the eduCLIMBER early warning system and data warehouse allows teachers to measure how their students are predicted to meet the state standards on the MCA tests

when they are taken in Third through Eighth Grades. In addition to understanding if their students are on target, teachers can measure students' growth beyond the NWEA national norms, which is beneficial for challenging students who are not only performing well below grade level but for students reaching the upper reaches of the NWEA RIT scale. Coupled with the eduCLIMBER and NWEA sites, teachers have access to a comprehensive school data profile that contains several years of trend data to track grade levels, programs, and strand level data for individual sites. This file should be used to view standardized assessment data over time, as intended. Lastly, the *Student Profile* offered by NWEA will help teachers set individual student goals with students to help involve students in the goal setting process.

GENDER

The results from the Reading assessment should be used to carefully monitor students' performance throughout the year. This assessment could serve as a predictor for the Spring MCA III Reading since that assessment is also aligned to the Common Core State Standards.

Most elementary schools and the middle schools have created building goals that were tied to Math in previous years. However, last year and this year, many buildings are focusing their efforts on Reading.

Overall, the fluctuations in Reading and Math average RIT scores this year had a similar impact on both Males and Females. Like typical years, Males out-performed Females in Math, and Females out-performed Males in Reading.

Most cohorts made expected Fall-to-Fall growth, apart from the Kindergarten to First Grade cohorts.

ETHNICITY

For Reading, African American students surpassed average RIT scores from 2022 among the following grade levels: 3, 5, 7, and 8. There were large increases among Grades 5 and 8 with a significant decrease among students in Grades 4 and 6.

Among the Hispanic student population, most cohorts surpassed Fall-to-Fall National norm targets except for the K-1, 4-5, and 7-8 cohorts.

For Math, Among the African American student population, the following three cohorts surpassed the NWEA Fall-to-Fall national norm targets in Math: Grades **1** to **2** and **5** to **6**. Last year, four cohorts surpassed the NWEA Fall-to-Fall National norm targets as well.

Among the Hispanic student population, three cohorts surpassed Fall-to-Fall National norm targets. Those cohorts were Grades **1** to **2**, **4** to **5, 5** to **6** and **6 to 7**. Last year, four cohorts also surpassed the Fall-to-Fall national targets, and two years ago, three cohorts surpassed the NWEA Fall-to-Fall National norm targets.

Teachers can work to create common formative assessments to address the target skills necessary to increase performance among a particular strand. Assessments can be in the form of homework, quizzes, tests, and differentiated activities. Teachers now can assess students in an efficient manner that provides immediate feedback, resulting in a more effective way to differentiate for students.

Teachers should use the Learning Continuum tool to help them plan with the new strands and sub strands within the strands as all the NWEA information in addition to the eduCLIMBER software to disaggregate data by student groups.

OPEN ENROLLMENT

In 11 out of 18 areas for comparison, Open Enrolled students outperformed their Resident counterparts on the Fall 2023 NWEA Test compared to 11 out of 18 areas in 2021 and 13 out of 18 areas in 2020. For several years, with no exception in 2023, in all cases for both Reading and Math, the differences between the two groups' performances is not considered to be statistically significant.

The growth of Open Enrollment in Minnetonka benefits the District from the perspective of student achievement. As the District continues to attract families from outside the attendance boundaries, it should be noted that this influx of students not only brings revenue to the District, but it also raises the level of academic achievement across the District.

MATH

There is a need for differentiation in classrooms as most students are ready for above grade level coursework in Math. It is important that we address the needs of students who despite our best efforts are not succeeding as well as those students who already know the information that is typically provided in our curriculum. Teachers continue to identify differentiation for the highest performing students as one of their top priorities. With the implementation of supplemental math strategies and materials at the elementary level, teachers will be able to emphasize both the concrete and the abstract concepts needed to meet the range of learners. These strategies also introduce and reinforce algebraic reasoning. Middle school teachers will need to work to differentiate for their students within each of the courses by using collaborative common formative assessments throughout the year to help drive instruction. In addition, middle school teachers will utilize the *Road to Success* strategies they have developed to regularly monitor students who are receiving academic intervention.

READING

Students scoring below the 40th percentile on the NWEA Reading test, in addition to scoring below the 25th percentile on FastBridge early reading and ReadingCBM fluency assessments, will need support from a building Reading Specialist. The support provided to students through this model should be used to supplement instruction already occurring in the student's regular classroom. At the middle school level, it is important to tie in reading strategies across the curriculum regardless of the content area. In addition, middle school teachers can look more closely at the *Literature* strand along with corresponding state standards to identify specific areas of needs for their students.

Middle school departments should differentiate for students who are excelling among other strands identified by the assessment. They should continue to create collaborative common formative assessments to help them target the specific pre-requisite skills necessary to perform successfully on a given strand.

Teachers at the elementary level can address writing needs across all areas with the *Being a Writer* curriculum materials and comprehension needs with the *Making Meaning* materials. The proactive work and deeper analysis by teachers will enable them to have success with implementation of the new Reading curricular materials.

LEARNING CONTINUUM

Teachers that are working with struggling learners should use the NWEA Learning Continuum to help assist with determining appropriate interventions along with classroom common assessment data. The Learning Continuum was introduced to staff during data day discussions. All teachers were encouraged to use this information to help inform their work around differentiated instruction within the classroom. In addition, teachers will need to work through their Skyward resources to consult the Curriculum Maps for the grade levels below to provide support for struggling learners and for the grade levels above to provide support for learners who already know certain concepts.

Multi-Tiered Systems of Supports (MTSS)

The District uses NWEA data and fluency data to identify students in need of additional Reading and Math support. In addition, targeted data analysis has become more refined to identify students who need Tier 1 classroom support, or Tier 1 prevention, related to the state standards. This process will continue to improve because of the recent MTSS review provided by the CAREI Institute from the University of Minnesota. This ensures that all students are identified consistently; previously students were not identified using multiple measures. Multiple measures need to be used for students who need extra services at all levels and should be used to exit students from these services as well.

In the discussion that followed, Board member Selinger asked for more information on the eduCLIMBER software. Dr. LaDue responded by saying that it is a data warehouse, with nationally normed data that includes behavioral referrals, attendance, grades, etc. The

tool allows us to drill down and capture progress monitoring, capturing that data over time. There are evidence-based practices that align with what the student is learning. Board member Selinger also asked about the achievement gap that still persists among our BIPOC students. Dr. LaDue responded by saying that the Teaching and Learning Department is always working with teacher teams to drill down into the data and provide specific answers as to why students are struggling, and to identify systemic things that we can adjust.

REPORT ON ISTATION RESULTS

Dr. LaDue also presented this item to the Board. She gave the following background information on the Istation testing:

During the Fall of 2023, First and Second Grade Spanish Immersion students took the Istation's Indicators of Progress (ISIP) Test. This Winter, Kindergarten Spanish Immersion students will take the ISIP Test, and in the Spring, all K-2 Spanish Immersion students will take the test.

ISIP is a replacement for the DORA-Spanish Test that was administered to K-2 Spanish Immersion students through the Spring of 2016. Support for the DORA-Spanish by Let's Go Learn had increasingly diminished while the demand for useful data had increased by K-2 Spanish Immersion teachers. Understanding the need for early intervention, Minnewashta Spanish Immersion teachers piloted Istation's ISIP assessment and instructional resources program from February through May during the Spring of 2016 and found the software program to be superior to what was offered with the DORA-Spanish Test.

Istation offers a software tool used to assess students within the following areas: *Phonemic Awareness, Letter Knowledge, Decoding, Vocabulary, Spelling, Comprehension, and Fluency*. Istation software is a tool designed to target students participating in Immersion programs and is an adaptive assessment tool that allows students to demonstrate evidence of learning at high levels beyond their current grade level expectations. Teachers use results to provide specific instructional resources to help students receive the practice needed to improve within identified areas of growth and accelerate in their areas of strength. Throughout the school week, students are given the opportunity to engage in interactive practice activities that are at their level and aligned to their assessment performance. The Istation system allows teachers to formally assess students each month to monitor student progress on a regular basis in between Fall, Winter, and Spring benchmark assessments. In addition, there are instructional resources available to students within the program.

Aligned to the ISIP student assessment results, instructional resources in the Istation system are customized for individual students based on their benchmark assessment performance each season. In addition, teachers can administer monthly *On Demand Assessments* to track students' progress as they work through the instructional software. This system is not only supportive of early intervention strategies, but it also allows for

students who need to be challenged academically beyond their current levels of performance. Because there are three tiered levels, Minnetonka Spanish Immersion students have room to grow as they continue to strive toward the highest levels of the instructional and assessment program. Teachers will use the results to help plan for individual intervention with students depending on their performance. Student progress will be monitored on a regular basis, and some students will spend more time with the program each week depending on their needs. Istation staff recommend students spend 30-60 minutes per week in the supplemental instructional program depending on the needs of individual students. Students who need more intensive intervention will be assessed monthly with the Istation *On Demand Assessments*, as this is a form of progress monitoring for students who may be struggling with the language. It is important to note that the decrease in student performance is most likely due to the disruption to instruction during the COVID-19 pandemic. However, First and Second Grade student performance has rebounded in key areas such as Comprehension, Vocabulary, and Text Fluency. There is overall evidence of improvement as the school experience begins to be more typical than recent years. All data should be viewed cautiously, and growth will be monitored throughout the school year and reported to the school board in the Spring.

Dr. LaDue also shared the following statistical information with the Board:

First Grade ISIP Results

Fall 2023 Subtest	Ability Index	Percentile
Comprehension	*194.9*	*43.3*
Written Communication	**189.6**	**53.7**
Vocabulary	*185.1*	*49.7*
Phonemic and Phonological Awareness	*203.8*	*51.4*
Fall 2022 Subtest	**Ability Index**	**Percentile**
Comprehension	195.6	44.7
Written Communication	189.4	53.3
Vocabulary	188.3	55.5
Phonemic and Phonological Awareness	204.8	53.2
Fall 2021 Subtest	**Ability Index**	**Percentile**
Comprehension	194.2	42.2
Written Communication	190.3	54.1
Vocabulary	186.9	52.5
Phonemic and Phonological Awareness	204.0	51.9

Subtest	First Grade		
	Tier 3	Tier 2	Tier 1
CO	<188	188-194	>194
WC	<166	166-181	>181
VO	<171	171-181	>181
PA	<191	191-200	>200

Grade Level Focus: Comprehension & Vocabulary

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District Grade 1 ISIP Results

Area of focus: Comprehension & Vocabulary

Subtest	First Grade		
	Tier 3	Tier 2	Tier 1
CO	<188	188-194	>194
WC	<166	166-181	>181
VO	<171	171-181	>181
PA	<191	191-200	>200
TF	-	-	-

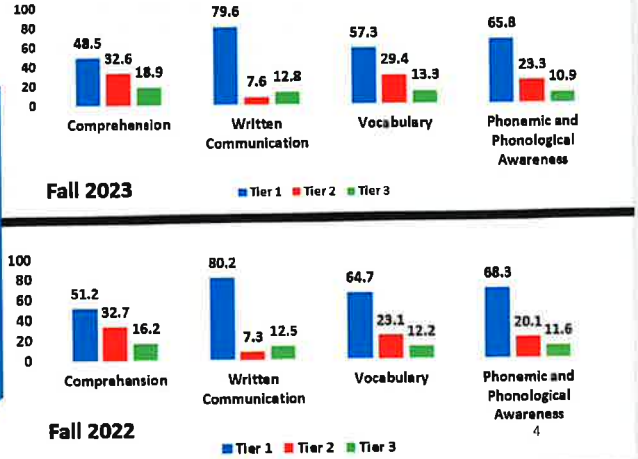
Ability Index and Percentile

	Ability Index	Percentile
	194.9	*43.3*
	189.6	53.7
Comprehension		
Written Communication		
Vocabulary		
Phonemic and Phonological Awareness		

Tier 1 Three-Year Trend

- Comprehension: 45.0, 51.2, 48.5*
- Written Communication: 79.9, 80.2, 79.6
- Vocabulary: 61.7, 64.7, 57.3*
- Phonics: 67.1, 68.3, 65.8

Tier Level Percentage – Fall 2022 & 2023



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District Grade 1 to Grade 2 Cohort by Percentile

Sub-Test	Grade 1					Grade 2				
	CSE	DHE	GRV	MWA	DIST.	CSE	DHE	GRV	MWA	DIST.
CO	52.3	39.9	44.6	40.9	44.6	*49.6*	41.7	49.5	52.0	48.6
WC	55.0	51.3	50.6	55.6	53.4	58.1	*49.2*	62.1	61.7	58.2
VO	56.1	50.3	58.2	56.6	55.5	*38.6*	*33.4*	*30.4*	*45.7*	*37.4*
PA	58.1	49.8	53.8	50.5	53.2	*51.0*	*39.0*	*47.1*	*48.8*	*46.9*

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Second Grade ISIP Results

Fall 2023 Subtest	Ability Index	Percentile
Comprehension	223.6	48.6
Written Communication	208.7	58.2
Vocabulary	208.6	37.4
Phonemic and Phonological Awareness	230.8	46.9
Text Fluency	7.9	58.7
Fall 2022 Subtest	**Ability Index**	**Percentile**
Comprehension	221.4	45.6
Written Communication	208.3	56.8
Vocabulary	206.2	32.8
Phonemic and Phonological Awareness	228.6	44.0
Text Fluency	7.4	54.3
Fall 2021 Subtest	**Ability Index**	**Percentile**
Comprehension	221.6	45.8
Written Communication	209.0	58.9
Vocabulary	204.0	28.3
Phonemic and Phonological Awareness	229.8	45.7
Text Fluency	8.0	63.6

Subtest	Second Grade		
	Tier 3	Tier 2	Tier 1
CO	<205	205-219	>219
WC	<197	197-203	>203
VO	<202	202-211	>211
PA	<217	217-229	>229
TF	<0	0-6	>6

Grade Level Focus: Vocabulary, Phonics

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District Grade 2 ISIP Results

Focus Areas:
Vocabulary and Text Fluency

Subtest	Second Grade		
	Tier 3	Tier 2	Tier 1
CO	<205	205-219	>219
WC	<197	197-203	>203
VO	<202	202-211	>211
PA	<217	217-229	>229
TF	<0	0-6	>6

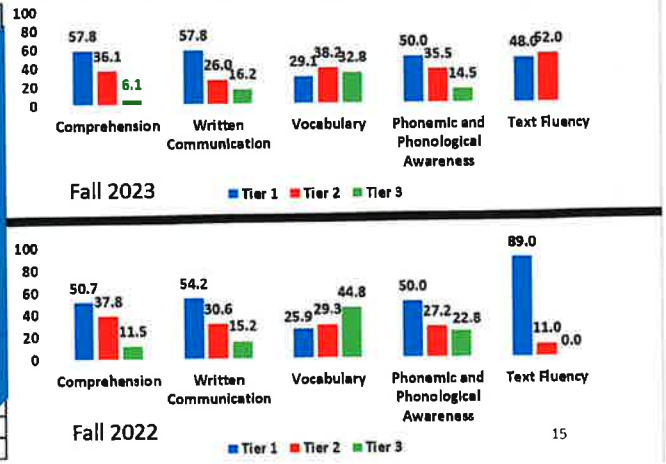
Ability Index and Percentile

	Ability Index	Percentile
	223.6	48.6
	[illegible]	[illegible]
Comprehension		
Written Communication		
Vocabulary		
Phonemic and Phonological Awareness		
Text Fluency	[illegible]	63.6

Tier 1 Three-Year Trend

- Comprehension: 50.7, 50.7, 57.8
- Written Communication: 59.5, 54.2, 57.8
- Vocabulary: 16.3, 25.9, 29.1
- Phonics: 51.9, 50.0, 50.0
- Text Fluency: 55.2, 89.0, 48.0*

Tier Level Percentage – Fall 2022 & 2023



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Dr. LaDue also shared data specific to First and Second Grades at Clear Springs, Deephaven, Groveland and Minnewashta. She concluded her report by offering the following recommendations:

RECOMMENDATIONS

It is important to note that the Fall scores should be considered with caution for the purposes of getting students re-acquainted with the assessment and the target language. It is also important to understand that 50 percent is the national average, and the national average is made up of native speakers and non-native speakers. When one considers that most Language Immersion students do not practice using the language throughout the Summer in a way that native speakers practice the language, it is encouraging to observe the frequency in which Minnetonka students out-perform the national norm in many areas in the Fall. For language learners especially, it is predictable that student performance would in many cases decline on most subtests without the consistent face to face interaction with their instructors over the course of several months. Teachers will use the results along with classroom assessment data to help plan instruction with students depending on their performance. Student progress will be monitored on a regular basis, and some students will spend more time with the program each week depending on their needs. Students who need more intensive intervention will be assessed monthly with the Istation *On Demand Assessments*, as this is a form of progress monitoring for students who may be struggling with the language.

Schools will need to focus on Vocabulary and Comprehension. In some cases, school staff will need to work with students on Phonics instruction among their Second Graders. The use of On-Demand assessments for students who are well behind their peers will be key. 60 minutes of practice a week using the Istation software is recommended for students to show significant growth. Students can practice at home when possible to reinforce learning from the school day. Although it is not regular practice to have Kindergarten through Second Grade students take home an iPad, should there be a need for extra practice with the Istation instructional activities, arrangements will made with the student and their family.

In the discussion that followed, Board members asked questions regarding the District's data as it compares to national norms. Ms. LaDue responded that it is important to remember that our students, in many cases, are being compared to students who are native speakers of Spanish, and that may account for the variances. District students do show marked improvement as they work their way through the grades. Superintendent Law noted that the Teaching and Learning Department meets with each elementary principal to discuss areas that need to be worked on in each specific building. Board member Becker suggested that for future reports, information be included on how the sites are working together to improve, and what specifically they are doing. Superintendent Law noted that it had been wonderful to see English, Chinese and Spanish immersion teachers all working on strategies together, in the same room, at the recent Staff Development Day.

UPDATE ON OPEB TRUST FUND

Executive Director of Finance and Operations Paul Bourgeois led the discussion. Highlights included the following:

OPEB Revocable Trust History And Purpose (1)

- 2008 Legislature passed Minnesota Statutes 471.6175 allowing public entities to fund a trust for Other Post Employment Benefits (OPEB)
  - OPEB liabilities were primarily lifetime health insurance benefits paid to retirees that had been negotiated in bargaining unit contracts
  - To establish a trust, the participation in these types of benefits had to have been capped by July 1, 2002
  - The trust could be funded by the issuance of General Obligation Bonds
- The Legislature allowed the choice of two types of trust
  - An irrevocable trust locks in the funds for paying retiree benefits into perpetuity
  - A revocable trust allows more flexibility to utilize funds if the investment of the funds produced more assets over the liability

2

OPEB Revocable Trust History And Purpose (2)

- Minnetonka ISD 276 chose to establish a revocable trust because we knew excess assets were likely to accrue for several reasons
  - The actuaries were directed to use a conservative 3.00% discount rate to calculate the initial liability
    - We wanted to make sure there were going to be sufficient funds in the trust so that we would never be short of funds even in an economic downturn
    - At the time, 3.00% was what the District could earn on its own with its cash investments
  - We knew that with a fixed set of participants receiving benefits that over time normal mortality would result in the liability decreasing significantly

3

OPEB Revocable Trust History And Purpose (3)

- Because of those three reasons, we knew the chance of excess assets accruing over time was significant.

- The OPEB Revocable Trust was established in 2008 with a liability of $17,742,555 for 615 participants
- Wells Fargo Private Wealth Management was selected as the investment manager for the OPEB Revocable Trust

- From FY2008 through FY2023, $8,315,306 has been disbursed to the General Fund to pay for retiree benefits expenditures
  - Without the OPEB Trust, the General Fund Unassigned Fund Balance would be $8,315,306 lower at $15,771,390 rather than the actual $24,086,696 at the end of FY21

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OPEB Revocable Trust History And Purpose (4)

- June 30, 2021 Status
  - The OPEB Trust Assets had grown to $28,051,380
  - The OPEB Liability had declined from $17,742,555 in 2008 down to $10,985,427
  - Participants had declined from 615 in 2008 down to 209
- MS Statutes 471.6175 Subd. 7(a) reads in part:
  - *"any amount in excess of 100 percent of that political subdivision's or public entity's actuarially determined liabilities for post employment benefits, as determined under standards of the Government Accounting Standards Board, may be withdrawn and used for any purpose"*
- On October 7, 2021 the School Board approved the use of $7,000,000 in excess assets from the OPEB Revocable Trust for use to construct the strategic asset of the VANTAGE MOMENTUM building
- On June 2, 2022, after bids came in higher than estimated due to construction inflation the School Board approved the use of an additional $2,850,000 in excess assets from the OPEB Revocable Trust for completion of th VANTAGE MOMENTUM building

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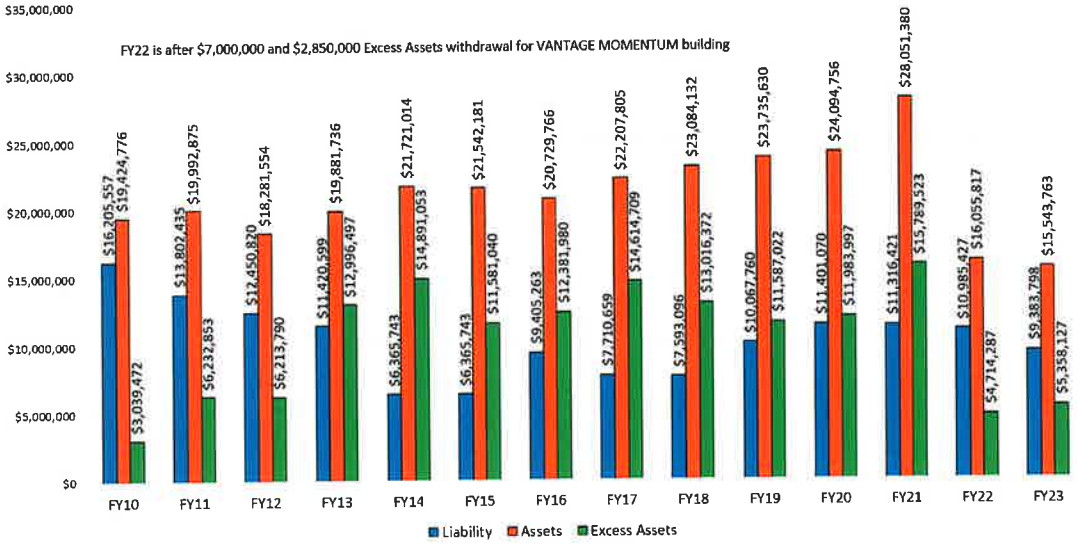
Minnetonka ISD 276 OPEB Revocable Trust Fund
Fiscal Year Investment Return Amount

Minnetonka ISD 276 OPEB Revocable Trust Fund
Liability, Total Assets & Excess Assets



OPEB Revocable Trust Net Result After 15 Years FY2009-FY2023

- $17,742,555 invested
- $19,931,522 cumulative dividends paid
  - $10,081,522 in Benefit Withdrawal dividends
    - Positive impact on General Operating Fund Unassigned Balance
  - $ 9,850,000 in Excess Asset dividends paid for VAN MO
    - 100-year asset
- $15,545,763 in assets remaining June 30, 2023

- Next 15 Years At 3.00% Annual Returns
- $6,109,967

OPEB Revocable Trust Net Result After Next 15 Years FY2024-FY2039

- Next 15 Years At 3.00% Annual Returns
- $ 6,109,967 in Benefit Withdrawal dividends
- $11,443,349 Net Assets on June 30, 2039
  - $ 6,548,390 Excess Assets

- Next 15 Years At 5.00% Annual Returns
- $ 6,109,967 in Benefit Withdrawal dividends
- $17,743,562 Net Assets on June 30, 2039
  - $12,648,603 Excess Assets

ADJOURNMENT

The Board adjourned the study session at 7:25 p.m.

/cyv

CONSENT

School Board
Minnetonka I.S.D. # 276
5621 County Road 101
Minnetonka, Minnesota

Board Agenda Item IX. c

Title: Payment of Bills **Date: November 2, 2023**

OVERVIEW:

Presented for Board approval are the monthly disbursement totals by fund for Minnetonka Public Schools for the month of September 2023.

RECOMMENDATION/FUTURE DIRECTION:

It is recommended that the Board approve the disbursements as presented for the month of September 2023.

Submitted by: _____
Jessica Hulitt
Coordinator of Accounting

Approved by: _____
Paul Bourgeois
Executive Director of Finance & Operations

Concurrence: _____
David Law
Superintendent of Schools

MINNETONKA DISTRICT #276

TO: David Law

FROM: Jessica Hulitt

RE: Payment of Bills – September 2023
Board Meeting Date: November 2, 2023

The following disbursements are submitted for the month of August:

Recommend the payment of bills in the sum of $10,509,576.81 by check #480528 - #481083 and ACH #232400372 - #232400705, and wire transactions #202300426 - #202300643 as follows:

September		
	FUND	
01	GENERAL FUND	5,591,191.45
02	CHILD NUTRITION	35,688.15
03	PUPIL TRANSPORTATION	113,046.80
04	COMMUNITY SERVICE	403,278.72
05	CAPITAL EXPENDITURE	371,908.67
09	TRUST - FIDUCIARY	190,375.70
11	EXTRA/CO-CURRICULAR	84,012.11
12	ATHLETIC FEE	11,503.61
18	CUSTODIAL FUND	15,646.97
20	SELF INSURANCE	124,072.29
40	CULTURAL ARTS CENTER	44,406.46
41	DOME OPERATIONS	2,228.05
42	AQUATICS PROGRAM	42,297.27
43	PAGEL CENTER	17,671.00
46	LTFM	1,179,951.64
56	CONSTRUCTION PROJECTS	1,543,376.91
66	CAPITAL PROJECTS LEVY	738,921.01
		$ 10,509,576.81
	SALARIES	$ 5,622,210.68
	TOTAL	$ 16,131,787.49

Jessica Hulitt

Jessica Hulitt

October 30, 2023
Date

CONSENT

SCHOOL BOARD
MINNETONKA I.S.D. #276
5621 County Rd. 101
Minnetonka, MN
Community Room

Board Agenda Item IX. d.

TITLE: Recommended Personnel Items **DATE:** November 2, 2023

BACKGROUND: Under the authorization of district policy, and the terms and conditions of the collective bargaining agreements between the Minnetonka Public Schools and employee groups recognized under Minnesota law, the executive director for human resources makes recommendations for employment, leaves, employee status changes, and resignations or release from contracts.

Those recommendations of a routine nature are attached in summary fashion. This section includes routine changes affecting an employee under the terms and conditions of the collective bargaining agreements, and new hires that occur between board meetings or are scheduled for the future.

State law requires that the School Board formally approve all personnel actions. At the time of hiring, employees are told that the administration formally recommends employment, and that the employment action is finalized only after Board action. On these routine matters, however, the administration may initiate the change prior to formal Board action in order to provide continuity of service to students.

Personnel changes of an exceptional nature requiring the interpretation of other district policies or laws are marked with an asterisk on the summary page, and have a separate explanation. In these cases, the administration does not take action until after Board action.

FUTURE ACTION/RECOMMENDATION:
The administration recommends approval of all attached personnel changes.

Submitted by:

AM Flowers

Anjie Flowers
Executive Director of Human Resources

Concurrence by:

David Law

David Law
Superintendent

Minnetonka Public Schools
Minnetonka, MN

Agenda IX. d.
November 2, 2023

RECOMMENDED PERSONNEL ITEMS

I. INSTRUCTION

APPOINTMENTS	ASSIGNMENT	EFFECTIVE	SALARY
SLABAUGH, KALYNN	LANGUAGE ARTS, 1.0 FTE, MMW	10/26/23-6/10/24	$48,399.26
WITTMAN-BELTZ, NANCY	INTERIM PRINCIPAL, MWTA	8/7/23-12/22/23	$300 HALF DAY RATE $600 FULL DAY RATE
WYSE, ERIK	LANGUAGE ARTS, 1.0 FTE, MHS	8/29/23-6/10/24	$55,726

RESIGNATIONS, RETIREMENTS, TERMINATIONS	ASSIGNMENT	EFFECTIVE
CARMONA FERNANDEZ, CARMEN	ART, 1.0 FTE, MMW/TONKA ONLINE	10/9/23

LEAVE OF ABSENCES	ASSIGNMENT	EFFECTIVE
ANDERSON, MICHAEL	MUSIC, 1.0 FTE, MME	2/2/24-3/15/24
HOPPMANN, JANA	SOCIAL STUDIES, 0.8 FTE, MHS	4/26/24-6/10/24

STATUS CHANGES	CURRENT ASSIGNMENT	EFFECTIVE	CHANGE
BERGLAND, MARY	RESERVE TEACHER	10/23/23-12/20/23	KINDERGARTEN LTS, 1.0 FTE, CS
DANG, LILIAN	GRADE 6/CHINESE IMM LA, 1.0 FTE, MMW	10/2/23-6/10/24	GR 6/CHINESE IMM LA/CONFUCIUS CLSRM, 1.0 FTE, MMW
HOLLAND, LUCIE	NAVIGATOR LTS, 1.0 FTE, EXC, 8/29/23-11/3/23	11/28/23-4/8/24	ADD: GRADE 2 LTS, 1.0 FTE, EXC
JOHNSON, REBECCA J.	SPANISH IMM ELEM FLOAT, 1.0 FTE, DH	11/1/23-1/26/24	GRADE 3 SPANISH IMM LTS, 1.0 FTE, DH
JOHNSON, REBECCA J.	GRADE 3 SPANISH IMM LTS, 1.0 FTE, DH	1/29/24-6/10/24	SPANISH IMM ELEM FLOAT, 1.0 FTE, DH
MATRE, ANDRENE	WILSON READING TEMP, 0.2 FTE, MMW, 9/11/23-6/10/24	10/2/23-6/10/24	ADD: WILSON READING TEMP, 0.1 FTE, MMW

II. BUSINESS AND OTHER NON-INSTRUCTIONAL SERVICES

APPOINTMENTS	ASSIGNMENT	EFFECTIVE	SALARY
ANDERSON, MELANIE	CUSTODIAN, 8 HRS/DAY, MCEC	10/11/23	$19.97/HR
BOLDTHEN, NANCY	CLASS C SPANISH IMM CLRM PARA, 2.75 HRS/DAY, MWTA	10/16/23	$22.91/HR
BREEN, JACK	GYM SUPVR, 6-8 HRS/WK, MCEC	11/12/23	$18.00/HR
CESA, MADELYN	CLASS D SPEC ED PARA, 3.75 HRS/DAY, EXC	10/6/23	$23.18/HR
EISEL, ANGELINA	CUSTODIAN, 8 HRS/DAY, MHS	10/24/23	$19.97/HR
FERNANDEZ, ERIN	EXPLORERS ASST SITE SUPVR, 37 HRS/WK, GR	10/16/23	$21.65/HR
FRIEDRICHS, KRISTINA	LEVEL III OFFICE ASST FOR MCE, 8 HRS/DAY, MCEC	10/2/23	$23.27/HR
GANSEN, KRISTYN	ASST SWIM CLUB COACH, 10 HRS/WK, AQUATICS	10/9/23	$19.50/HR
HAN, JUN	CLASS C CHINESE IMM KINDER PARA, 4.5 HRS/DAY, SH	10/25/23	$22.20/HR
HANSON, THOMAS	CLASS C BEHAVIOR PARA, 6 HRS/DAY, SH	10/26/23	$22.91/HR
HUIRAS, JULIE	YOUTH ENRICHMENT ASST, 6 HRS/WK, MCEC	11/3/23	$20.00/HR
KETCHUM, MICHELLE	TONKA ONLINE SUPPORT ADMIN, 20-25 HRS/WK, DISTRICT	7/1/23-6/30/24	$73.00/HR
KRAEMER, LEO	SWIM INSTRUCTOR, 10-15 HRS/WK, AQUATICS	10/16/23	$15.00/HR
LEARY, ANNA	EXPLORERS PRGM AIDE, 22 HRS/WK, MCEC	10/24/23	$15.45/HR
MARSHALL, PHOEBE	EXPLORERS STUDENT ASST, 8 HRS/WK, CS	10/9/23	$11.35/HR
OSGOOD, REAGAN	EXPLORERS STUDENT ASST, 8 HRS/WK, GR	10/2/23	$11.35/HR
RAWLINGS, CASSANDRA	LEVEL III SCHOOL OFFICE ASST, 8 HRS/DAY, EXC	10/16/23	$24.35/HR
RODRIGUEZ, ABIGAIL	COOK HELPER, 6 HRS/DAY, DH	10/2/23	$19.97/HR
WATKINS, LAURA	CLASS A LR/PG PARA, 2 HRS/DAY, SH CLASS D SPEC ED PARA, 4.5 HRS/DAY, SH	10/11/23	$19.87/HR $22.47/HR
WIECHMANN, COLE	YOUTH RECREATION PRGM MGR, 1.0 FTE, MCEC	10/13/23	$40,776.66 PRO-RATE ANNUAL

RESIGNATIONS, RETIREMENTS, TERMINATIONS, NON-RENEWALS	ASSIGNMENT	EFFECTIVE
BLACK, DEBRA	CLASS D ELL PARA, 6 HRS/DAY, EXC/MWTA	11/1/23
DEVOS, TAMARA	CLASS C RSK PARA, 6.5 HRS/DAY, MWTA	10/18/23
HOEPER, SHONNA	EXPLORERS PRGM MGR, 1.0 FTE, MCEC	10/20/23
HOKENSON, MELISSA	COOK HELPER, 5.5 HRS/DAY, SH	10/12/23
HOLLAND, LUCIE	CLASS C NAVIGATOR PARA, 4 HRS/DAY, EXC	11/3/23
LENAHAN, PAMELA	CLASS D SPEC ED PARA, 6.5 HRS/DAY, MHS	1/5/24
LENZON, ALEXANDER	CLASS B CAMPUS SUPVRY PARA, 7.25 HRS/DAY, MHS	11/17/23
RAABE, JOSHUA	LEVEL III SCHOOL OFFICE ASST, 8 HRS/DAY, EXC	10/13/23

RAWLINGS, CASSANDRA	LEVEL III SCHOOL OFFICE ASST, 8 HRS/DAY, EXC	10/22/23
RUFF, MARK	STAFFING SPECIALIST, 1.0 FTE, DSC	12/1/23
SONNEK, AUDREY	LIFEGUARD AND SWIM INSTRUCTOR, AQUATICS	10/8/23
WILSON, JESSICA	CLASS A LR/PG PARA, 3 HRS/DAY, EXC	10/4/23

LEAVES	ASSIGNMENT	EFFECTIVE
BOLDTHEN, NANCY	CLASS C SPANISH CLRM PARA, 2.75 HRS/DAY, MWTA	1/2/24-1/19/24
HIRSCHFELD, ALMA	EXPLORERS PRGM AND BEHAVIOR ASST, 6 HRS/DAY, EXC	8/1/23-UNTIL FURTHER NOTICE
MORSCHING, EMILY	CLASS A LR/PG PARA, 3 HRS/DAY, CS	9/5/23-11/20/23
WALSH, AMY	COOK HELPER, 6 HRS/DAY, MMW	10/2/23-11/27/23

STATUS CHANGES	CURRENT ASSIGNMENT	EFFECTIVE	CHANGE
ALTO-PEDERSON, SIERRA	EXPLORERS PRGM ASST, 26 HRS/WK, DH	10/12/23	ADD: CLASS A LR/PG PARA, 12.5 HRS/WK, DH
BARNES, JAMIESON	PARA SUB	10/9/23	ADD: CLASS C SPANISH IMM CLRM PARA, 2.75 HRS/DAY, MWA
DUTTON, LAURIE	JR EXPLORERS BEHAVIOR ASST, 8 HRS/DAY, MCEC	10/30/23	CUSTODIAN, 8 HRS/DAY, EXC
ENGLISH, ANNE	CLASS B MTKA PRESCHOOL PARA, 18.75 HRS/WK, MCEC CLASS D ECSE PARA, 12.25 HRS/WK, MCEC	10/2/23	CLASS B MTKA PRESCHOOL PARA, 18.75 HRS/WK, MCEC CLASS D ECSE PARA, 11.167 HRS/WK, MCEC
GRAHAM, SARAH	CLASS C NAVIGATOR PARA, 4 HRS/DAY, SH	10/16/23	CLASS C NAVIGATOR PARA, 6 HRS/DAY, SH
HOBBS, MARSHALL	CUSTODIAN, 8 HRS/DAY, MCEC	10/10/23	CUSTODIAN, 8 HRS/DAY, MMW
PASCOAL, MARIE	CLASS C NAVIGATOR PARA, 6 HRS/DAY, SH	2023-24	CLASS C NAVIGATOR PARA, 4 HRS/DAY, SH
PUZAK, DANIELLE	CLASS D SPECIAL ED & BUS/TRAFFIC PARA, 6.5 HRS/DAY, MWTA	10/23/23	CLASS C RSK PARA, 6.5 HRS/DAY, MWTA
REED, TATYANA	PARA SUB	10/24/23	CLASS B SUPVRY PARA, 4 HRS/DAY, MME CLASS D SPEC ED PARA, 4 HRS/DAY, MME
SARCIA, GABRIELLE	CLASS C CLRSM & EXEC FUNCT PARA, 5.5 HRS/DAY, MWTA	10/18/23	CLASS C CLRM PARA, 3.5 HRS/DAY, MWTA
ZUIDEMA, NICHOLE	TRANSPORTATION SPECIALIST, 1.0 FTE, DSC	10/2/23	LEVEL III SCHOOL OFFICE ASST, 8 HRS/DAY, MME

III. IN-DISTRICT APPOINTMENTS

APPOINTMENT	ASSIGNMENT	BUILDING	EFFECTIVE	SALARY
ABELSEN, MARK	DRAMA FALL MUSICAL-PIT DIRECTOR	MHS	9/23-10/23	$4,537
ACOSTA, NAOMI	SPEECH ASST ADVISOR	MMW	10/30/23-2/2/24	$1,516
ADAMS, MARCY	FALL SIDELINE CHEER ASST COACH	MHS	8/14/23-10/28/23	$4,143
ADAMS, TARYN	ADAPTED SOCCER CI ASST COACH	MHS	9/23-11/23	$2,039
ANDRUSKIEWICZ, TONYA	UNIFIED SPECIAL OLYMPICS CO-HEAD/CO-ASST ADVISOR	MHS	2023-24	$2,210
BAHR, NICK	CODERS UNITE CLUB ADVISOR	MHS	2023-24	$3,157
BJORLIN, PETER	VOLLEYBALL HEAD COACH	MMW	9/5/23-10/27/23	$4,080
BOYD, SETH	MIDDLE SCHOOL SELECT CHOIR ADVISOR	MME	10/5/23-5/31/24	$1,633
BREWER, ANDRE	FALL SIDELINE CHEER HEAD COACH	MHS	8/14/23-10/28/23	$5,662
CHRISTENSON, JON	ASST FOOTBALL COACH	MHS	8/14/23-11/25/23	$5,426
CLAGGETT, CAITLIN	ACTIVITY/EVENT WORKER	MHS	2023-24	VARIES
DODDS, BROCK	DEBATE TEAM CO-ASST ADVISOR	MHS	10/23-12/23	$1,263
EDLAVITCH, STACEY	BEST BUDDIES CO-ADVISOR	MHS	2023-24	$631.50
ENGSTROM, REBECCA	VOLLEYBALL ASST COACH	MMW	9/5/23-10/27/23	$2,883
FALCONER, ALEX	CROSS COUNTRY RUN ASST COACH	MME	9/6/23-10/27/23	$2,634.78
GEISLER, JEFF	DRAMA FALL MUSICAL-SOUND DESIGNER	MHS	9/23-11/23	$2,526
GOESER, KRISTIN	UNIFIED SPECIAL OLYMPICS CO-HEAD/CO-ASST ADVISOR	MHS	2023-24	$2,210
GOMER, CONNOR	LEGACY 2024 CO-ADVISOR	MHS	2023-24	$500
GOTZ, JOEL	DRAMA 6TH GRADE PLAY-VOCAL DIRECTOR	MMW	9/16/23-12/3/23	$2,888
HALE, BRIDGET	ADHD LAB COORDINATOR	MME	2023-24	$3,500
HANSON, EMILY	DANCE ASST COACH	MHS	10/24/23-2/17/24	$4,024
HAZEN, JENNIFER	DRAMA 6TH GRADE PLAY-VOCAL DIRECTOR	MME	9/26/23-11/18/23	$2,888
HELSETH, ANNE	ACT COORDINATOR	MHS	2023-24	$4,000
HOKS, PHILIP	FALL MUSICAL-PRODUCTION DESIGNER	MHS	9/23-11/23	$2,526
HOKS, PHILIP	6TH GRADE PLAY-SET DESIGNER	MMW	9/16/23-12/3/23	$1,752
HOKS, PHILIP	FALL MUSICAL-COSTUME DESIGNER	MMW	9/16/23-12/3/23	$1,752

JANSEN, MATT	6TH GRADE PLAY-LIGHT/SOUND DESIGN	MMW	9/16/23-12/3/23	$1,752
JORE, AMY	6TH GRADE PLAY-ASST DIRECTOR	MME	9/26/23-11/18/23	$2,130
JORE, AMY	6TH GRADE PLAY-COSTUME DESIGN	MME	9/26/23-11/18/23	$1,752
KIRLEY, KATIE	6TH GRADE PLAY-STAGE MANAGER	MMW	9/16/23-12/3/23	$1,752
LARSEN, CURTIS	ACTIVITIES COORDINATOR	MMW	2023-24	$7,773
LARSON, ALICIA	YEARBOOK ASST ADVISOR	MME	2023-24	$1,516
MCALLISTER, LIZ	6TH GRADE PLAY-DIRECTOR	MME	9/26/23-11/18/23	$4,025
MCCALLY, JENNY	6TH GRADE PLAY-PRODUCTION ASST	MMW	9/16/23-12/3/23	$1,516
MCWHIRTER, CAITLIN	MODEL UN ASST ADVISOR	MHS	2023-24	$1,380
MONAGHAN, KIERAN	ACTIVITIES COORDINATOR	MME	2023-24	$7,773
MOR, MAYA	MTKA RUN CLUB COACH, MCE	MCEC	9/25/23	$20.00/HR
NEWMAN, JOEL	ASST FOOTBALL COACH	MHS	8/14/23-11/25/23	$3,180
OSTROW, PAUL	DEATE TEAM CO-HEAD ADVISOR-FALL SEASON	MHS	10/23-12/23	$1,262.80
PITTEL, DANIELLE	6TH GRADE PLAY-DIRECTOR	MMW	9/16/23-12/3/23	$4,025
POTRAMENT, JOSIE	YEARBOOK ASST ADVISOR	MMW	2023-24	$1,516
PYTLAK, JON	ASST FOOTBALL COACH	MHS	8/14/23-11/25/23	$1,500
REED, LISA	STUDENT GOVERNMENT CO-ADVISOR	MMW	2023-24	$1,894.50
RITZ-SCHLAIFER, JULIE	DEBATE TEAM CO-HEAD ADVISOR-FALL SEASON	MHS	10/23-12/23	$1,578.50
ROENSCH-QUIST, SUZANNE	PIANO ACCOMPANIST	MMW	2023-24	$33.80/HR
ROSATI, LAURA	STUDENT GOVERNMENT CO-ADVISOR	MMW	2023-24	$1,894.50
SAMMELSON, JEANNE	JR FIRST MATES ADVISOR	MMW	2023-24	$1,500
ST. MARTIN, MADELINE	BEST BUDDIES ADVISOR	MMW	2023-24	$631.50
TETZLAFF, KIRSTEN	CODERS UNITE ADVISOR	MME	2023-24	$1,894
TRINH, NOLAN	DEBATE TEAM ASST ADVISOR	MHS	9/23-12/23	$1,263
TRIPP, KELLEY	6TH GRADE PLAY-CHOREOGRAPHER	MME	9/26/23-11/18/23	$1,630
WARMUTH, SONIA	WOMEN OF COLOR ADVISOR	MMW	2023-24	$2,011
WEAVER, DANIEL	FALL SIDELINE CHEER ASST COACH	MHS	8/14/23-10/28/23	$4,024
WERDAHL, KARI	ELEM CORE CHOIR ACCOMPANIST	DISTRICT	2023-24	$2,380
WERNER, DOUG	STUDENT GOVERNMENT ASST ADVISOR	MME	2023-24	$1,894
WILSON, WHITNEY	FALL SIDELINE CHEER ASST COACH	MHS	8/14/23-10/28/23	$3,907
WOODRUFF, REILLY	BEST BUDDIES ADVISOR	MMW	2023-24	$631.50
WOODRUFF, REILLY	YEARBOOK ADVISOR	MMW	2023-24	$2,769
WOODRUFF, REILLY	ADHD LAB COORDINATOR	MMW	2023-24	$3,500

CONSENT

School Board
Minnetonka ISD #276
5621 County Road 101
Minnetonka, Minnesota

Board Agenda Item IX. e

Title: Gifts and Donations **Date: November 2, 2023**

EXECUTIVE SUMMARY:
In accordance with Minnetonka School District Policy #706, the Minnetonka School District encourages gifts and donations to enhance quality education to both students and residents. The School Board makes the final determination on the acceptability of a gift or donation. All gifts and donations become District No. 276 property under the complete authority of the Minnetonka School Board.

RECOMMENDATION: That the School Board accepts the following donation to be placed in the Minnetonka High School Principal Discretionary Fund:

The Blackbaud Giving Fund	$270.00

RECOMMENDATION: That the School Board accepts the following donation to be placed in the Minnetonka Middle School West Principal Discretionary Fund:

The Blackbaud Giving Fund	$5.60

RECOMMENDATION: That the School Board accepts the following donation to be placed in the Minnetonka Middle School East Principal Discretionary Fund for Students in Need:

Minnetonka Middle School East PTA	$6391.59

RECOMMENDATION: That the School Board accepts donations from The Kopp Family Foundation to be placed in the following funds:

MHS Random Acts Kindness	$1500.00
Clear Springs Elementary Social Worker	$1000.00
Deephaven Elementary Social Worker	$1000.00
Groveland Elementary Social Worker	$1000.00
Scenic Heights Elementary Social Worker	$1000.00
MME Social Worker	$1000.00

RECOMMENDATION: That the School Board accepts donations from the Minnetonka Skippers Booster Club for the following clubs:

Percussion Ensemble Club	$250.00
Marching Band Club	$250.00
Anime Club	$250.00
Jazz Ensemble Club	$250.00
Jazz 2 Club	$250.00
Science Olympiad Club	$250.00
Book Club	$250.00

RECOMMENDATION: That the School Board accepts the following donation to be placed in the Groveland Elementary School Principal Discretionary Fund:

FrontStream	$33.32

RECOMMENDATION: That the School Board accepts the following donation to be placed in the Clear Springs Elementary Enrichment & Community Night Duns PTO Staff Allocation Fund:

Clear Springs Elementary PTO	$2718.70

RECOMMENDATION: That the School Board accepts the following donation to be placed in the Groveland Elementary Field Trip Fund:

Groveland Elementary PTO	$10,000.00

RECOMMENDATION: That the School Board accepts the following donation to be placed in the Minnetonka High School Interact Club & ICA Food Shelf Fund:

Rotary Club of Lake Minnetonka/Excelsior	$5000.00

RECOMMENDATION: That the School Board accepts the following donation to be placed in the Minnetonka High School Baseball Program Fund:

Anonymous	$2000.00

RECOMMENDATION: That the School Board accepts the following donation to be placed in the Minnetonka High School Baseball Program Fund:

Ken & Cindy Mueller	$2000.00

RECOMMENDATION: That the School Board accepts the following donation to be placed in the Minnetonka Tonka Cares Grant Program Fund:

myHealth for Teens & Young Adults	$1000.00

TOTAL GIFTS AND DONATIONS FOR 2023-2024* **=** **$301,241.76**

*Total amount reflects gifts & donations submitted for board approval in 2023-2024.

Submitted by: Paul Bourgeois
Paul Bourgeois, Executive Director of Finance & Operations

CONSENT

School Board
Minnetonka I.S.D #276
5621 County Road 101
Minnetonka, Minnesota

Board Agenda Item IX. f

Title: Electronic Fund Transfers **Date: November 2, 2023**

EXECUTIVE SUMMARY:

Minnesota Statute 471.38 requires that a list of electronic fund transfers be submitted to the School Board each month for approval.

RECOMMENDATION:

It is recommended that the School Board approve the attached automatic withdrawals and investments from the General Fund for September 2023.

Submitted by: Paul Bourgeois
Paul Bourgeois, Executive Director of Finance & Operations

September 2023 FROM GENERAL FUND				
DATE	PAYEE			AMOUNT
9/1/2023	AP Payment			124,679.70
9/5/2023	Claims Health Partners			251,886.14
9/5/2023	Delta Dental			25,333.45
9/5/2023	Payroll			2,737,244.96
9/8/2023	AP Payment			1,758,533.33
9/8/2023	Wex			8,195.73
9/11/2023	Claims Health Partners			516,885.84
9/11/2023	Delta Dental			24,922.55
9/15/2023	AP Payment			588,247.83
9/15/2023	Wex			11,123.83
9/18/2023	Claims Health Partners			251,364.09
9/18/2023	Delta Dental			16,284.57
9/19/2023	Payroll			2,886,816.21
9/21/2023	Delta Dental Monthly Fee			6,672.50
9/22/2023	AP Payment			297,688.99
9/22/2023	Wex			3,631.19
9/25/2023	Claims Health Partners			313,536.36
9/25/2023	Delta Dental			16,595.74
9/26/2023	Deluxe Business Systems			106.83
9/27/2023	Health Partners Premium			72,661.08
9/29/2023	AP Payment			186,052.82
9/29/2023	Solutran			4,150.71
9/30/2023	Wex			13,098.73
9/30/2023	Wex Admin Fee			4,152.25
September	Art Center CC Processing Fees			10,077.34
September	Athletic CC Processing Fees			8,110.91
September	Bank Monthly Service Charge			934.13
September	MCEC Credit Card Processing Fees			35,504.10
September	Monthly Postage Charges			3,150.00
September	Mtka Webstore CC Processing Fees			18,783.40
				$ 10,196,425.31
September				
INVESTMENT DESCRIPTION	BANK	MATURITY DATE	INTEREST RATE	ENDING BALANCE
Money Market	Alerus Bank ICS Savings	NA	3.25%	3,362,952.93
Money Market	MSDLAF+ Liquid Class	NA	5.27%	14,868,148.77
Money Market	MSDLAF+ MAX Class	NA	0.35%	-
Term	MSDLAF	NA	Var	56,120,949.10
CD	MSDLAF	NA	0.25%	-
Money Market	PMA IS	NA	5.29%	9,684,631.36
Term	PMA MN Trust Term Series	NA	0.00%	-
Municipal Bonds	Northland Securities	NA	4.49%	650,394.96
Various	Wells Fargo OPEB	NA	Var	13,450,469.82
				$ 98,137,546.94