

**MINNETONKA INDEPENDENT SCHOOL DISTRICT #276**  
**District Service Center**  
**5621 County Road 101**  
**Minnetonka, Minnesota**

**Minutes of June 16, 2022 School Board Special Meeting**

The School Board of Minnetonka Independent School District #276 met in special session at 6:00 p.m. on Thursday, June 16, 2022 in the Community Room at the District Service Center, 5621 County Road 101, Minnetonka, Minnesota. Chairperson Chris Vitale presided. Other Board members present were Mark Ambrosen, Patrick Lee-O'Halloran, John Odom, Lisa Wagner and Superintendent Dennis Peterson, ex officio. Absent: Katie Becker and Meghan Selinger.

**1. AGENDA**

Wagner moved, Lee-O'Halloran seconded, that the Board approve the agenda as presented. Upon vote being taken thereon, the motion carried unanimously.

**2. NOTICE OF FILING PERIOD FOR NOVEMBER ELECTION**

Executive Director of Finance and Operations Paul Bourgeois presented this item to the Board for informational purposes. On November 8, 2022 one school board seat is up for election, in a special election for a term of one year.

Filing for the office of school board member of ISD # 276 begins at 8:00 a.m., Tuesday, August 2 and ends at 5:00 p.m., Tuesday, August 16, 2022. Affidavits of Candidacy are available from the school district clerk at the District Service Center, 5621 County Road 101, Minnetonka, MN. The filing fee is \$2.00.

**3. APPROVAL OF COLLECTIVE BARGAINING AGREEMENTS WITH OFFICE ASSISTANTS AND MAP EMPLOYEES**

Executive Director of Human Resources Dr. Mike Cyrus presented this item to the Board. He explained that District representatives and the Minnetonka School Office Assistants representatives met and negotiated on the terms and conditions of employment for the 2022-2024 collective bargaining agreement. Minnetonka School Office Assistants finalized their vote to approve the new agreement on June 3, 2022. The tentative agreement meets the parameters set by the School Board. The wage schedule increases by 4% on July 1, 2022, and another 4.1% on July 1, 2023. Eligible office assistants will also be given step increases during the two years of the agreement. In the second year of the contract, the monthly District contribution for health insurance increases by 5% per month.

Ambrosen moved, Odom seconded, that the Board approve the collective bargaining agreement between the Minnetonka Schools and the Minnetonka School Office Assistants. Upon vote being taken thereon, the motion carried unanimously.

Dr. Cyrus then said that the District's representatives and the Minnetonka Association of Principals (MAP) representatives met and negotiated on the terms and conditions of employment for the collective bargaining agreement to cover the period July 1, 2022, through June 30, 2024. Administration is recommending approval of the tentative agreement which includes the following financial components:

- Current MAP member salaries increase by 4.55% in 2022-23 and 4.65% in 2023-24; step changes applied to elementary assistant principals as appropriate.
- All MAP members will now be eligible for a role-specific percentage of base salary as performance pay, replacing the former flat and equal amount for every full-year member.
- In the first year of the agreement, the lump sum payment that is provided twice a year will increase by \$250 for each payment for full-year principals; an equivalent amount will be included in the partial-year assistant principals' payroll.
- There is no increase in the monthly District insurance contribution for any MAP employees.

Wagner moved, Ambrosen seconded, that the Board approve the collective bargaining agreement between the Minnetonka Schools and the Minnetonka Association of Principals. Upon vote being taken thereon, the motion carried unanimously.

#### **4. CONSENT AGENDA**

Wagner moved, Odom seconded, that the School Board approve the following recommendations included within the following Consent Agenda items:

- Minutes of June 2, 2022 Regular Meeting
- Recommended Personnel Items
- Approval of MDE Format Long-Term Facilities Maintenance Health and Safety Plan and Statement of Assurance
- Approval of Updated 401(a) Plan Documents
- Approval of Resolution for Membership in the MSHSL
- Approval of Designation of Identified Official with Authority (IOWA)

Upon vote being taken on the foregoing Consent Agenda items, the motion carried unanimously.

#### **5. ADJOURNMENT**

Ambrosen moved, Odom seconded, adjournment to Study Session at 6:10 p.m. Upon vote being taken thereon, the motion carried unanimously.

*Lisa Wagner*

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Lisa Wagner, Clerk